

**ELK TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**June 2, 2025**

The Board of Supervisors' June 2<sup>nd</sup>, 2025, meeting convened at 7:00 PM at the Elk Township Building. The following Supervisors were present: Chairman Albert Jezyk Jr., Vice Chairman Estace Walters, and Member Milton Rudy.

**PUBLIC COMMENT ON AGENDA ITEMS**

No Public Comment.

**New Oxford Library Director Addresses Board of Supervisors**

Jon Dunkle introduced himself as the replacement for Carey Bressler at the Oxford Public Library, the Manheim County Library previously employed him. Mr. Dunkle is seeking feedback from the Townships' regarding anything they believe the Library would find helpful. Mr. Dunkle also stated that he would like to begin providing a monthly report to the Township.

**Brandywine Red Clay, Lewisville Rd. Conservation Easements**

Michael Corcoran informed the Board of Supervisors that Abbie Kessler of Bradywine Red Clay Alliance was hoping the Board could give conditional approval for funding the Lewisville Rd. Project. Albert Jezyk and Milt Rudy both had questions for Ms. Kessler regarding specifics of the Easement agreement. Since Ms. Kessler was unable to attend the Board of Supervisors Meeting, no decision was made regarding funding.

**Tim Siple; 1700 State Rd. Principal Construction Discussion**

Tim Siple requested to be on the agenda to address the Board of Supervisors, but he was not present for the meeting. There was a discussion regarding Tim Siple's request to begin construction of a new home on his parcel that already contains three dwellings and a rental barn. Michael Corcoran stated that while the Zoning Ordinance may allow this, the Easement Agreement for the property does not, however there are exception areas on the property and Michael would defer to one of the Stewardship Coordinators at Chester County to make the decision.

**ORPC Meeting Update**

Albert Jezyk gave the audience an update on the Open House held by the Oxford Regional Planning Commission. There were over 30 attendees. Audience member Mark Plauger asked if Regional Police funding was a part of any ORPC planning; Albert replied that it was not.

**Kings Row Rd. Bridge Closure Update**

The Audience was informed that the expected June Kings Row Rd. bridge closure was postponed until 2026 due to safety concerns regarding the detour route, which directed traffic to turn left onto 472. It was communicated to Chester County by Michael Corcoran that this was dangerous, the County drove their detour route and agreed. The time required for PennDOT to approve a new Route is the reason for the this delay.

**Summary Offense Given for Illegal Dumping in Barrens Parking Lot**

Estace Walters explained that the Township contacted the State Police with video evidence of someone dumping a sofa in our trail parking lot. The video showed a legible license plate. The State Police went

to their home, issued a summary offense, and instructed them to collect their couch from Township property.

### **Chester County Planning Commission Subdivision Communication**

The Board of Supervisors reviewed a letter from the CCPC regarding the Walters Subdivision plan. The CCPC noted an issue; the wells and sewage absorption area were not included on the drawings.

## **STAFF REPORTS**

### **Secretary's Report**

On a motion made by Estace Walters, seconded by Milt Rudy, the May 5<sup>th</sup>, 2025, Board of Supervisors' Meeting Minutes were approved. The vote was unanimous.

### **Treasurer's Report**

Michael Corcoran reported the totals of the bills to be paid for May. On a motion made by Albert Jezyk seconded by Milt Rudy, the bills to be paid, except Roadmaster, were approved. The Vote was unanimous. On a motion made by Al Jezyk, seconded by Milt Rudy, the April and May Roadmaster bill were approved.

### **Tax Collector**

Michael Corcoran read the May Tax Collector Report

### **Planning Commission**

Mary Gruber noted that Tim Siple attended their meeting and the Planning Commission advised him of what the Township Zoning Ordinance rules were regarding dwellings on his farm.

### **Historical Commission**

Mary Gruber discussed a historic driving tour that will be taking place throughout the Oxford Region and will include the Lewisville Village. Mary also stated that at the most recent Mason-Dixon Line Arc meeting, there were some complaints about the plans presented. It was discussed that the Sexton House would be used for an Interpretive Center.

### **Open Space Committee**

Mark Plauger stated he would review the proposed Lewisville Rd. Project Easement Agreement.

### **Zoning Hearing Board**

No Report.

### **Roadmaster**

Estace Walters read his monthly report; Chris Weaver used a boom mower to cut road banks along several Township roads. Estace also stated that Elk Mills Rd. will be our paving project for the Summer, along with repairs on Dougherty Drive. Estace also cut back the overgrowth on Chesterville Rd. which was affecting visibility for cars leaving the Springlawn Trail parking lot. There was also discussion regarding the removal of dead Ash trees along Kings Row Road. Michael suggested waiting until the bridge was closed to eliminate traffic issues.

### **Emergency Management Coordinator**

Milt Rudy read his notes. The 8<sup>th</sup> of May AGREMM meeting was the last of the season until school reopens in September. Milt attended 16 hours of PEMA training on 13 and 14 May: Lessons were learned for mass casualty events. A Homeland Security planning template is available for local events.

Second Session: The PA Criminal Intelligence Center (PACIC) presentation: The Fusion Centers protect public safety and infrastructure. Mass casualty attacks occur in open areas. Other targets: energy facilities, fiber optic cables, rail transportation. The military has 57 U.S. teams with chemical, biological, and radiological detection equipment. At incident sites they use unified command with hi-tech portable comms equipment and mobile analytical labs. They can also do hazard prediction e.g., radiation and hazardous substance plumes, etc. Requests can be made through the PEMA EOC.

The 3rd Quarterly training will be on the 26<sup>th</sup> of August. Steve Christiansen is available to help with Hazard Mitigation Planning. (Elk Twp plan is done and submitted).

### **Oxford Area Recreation Authority (OARA)**

Albert Jezyk read the report from OARA, and the Board reviewed the Balance Sheet OARA provided. Estace Walters commented that their ball field rental fees are too low.

### **TRAILS REPORT**

No report.

### **OLD BUSINESS**

Estace Walters made a motion to approve repaving Elk Mills Rd. Milt Rudy seconded, the vote was unanimous.

### **NEW BUSINESS**

No New Business.

### **PUBLIC COMMENT**

No Public Comment

Meeting Adjourned at 7:58 PM.

Respectfully Submitted,

Michael Corcoran  
Secretary/ Treasurer