

**ELK TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**December 4th, 2023**

The Board of Supervisors' December 4th, 2023 meeting was brought to order by Alber Jezyk at 7:00 PM sharp at the Elk Township Building. The following Supervisors were present: Chairman Albert Jezyk, Jr. Vice Chairman Estace Walters, and Member Milton Rudy.

**PUBLIC COMMENT ON AGENDA ITEMS**

Albert Jezyk informed the large audience that an Executive Session was held before the Township meeting to discuss the Campground issue. Several residents from Elk and Franklin Township provided thoughts and comments about the Campsite, the Survey conducted by DCNR, and the efforts of State Representative John Lawrence.

**DCNR Big Elk Creek State Park Campground Update**

Albert Jezyk informed the audience the Town Hall meeting would be held at the Avon Grove Charter School on January 10<sup>th</sup> at 7pm. Franklin Township Manager, Jeffery Eastburn, commented that the County Commissioners would be attending. Albert Jezyk thanked Mr. Eastburn for attending the Elk Township meeting and asked if he could clarify when the legal letter our Township Solicitors jointly wrote would be sent to DCNR. Mr. Eastburn replied that the letter would be going out very soon.

In response to various concerns, questions, and comments from the Audience, Albert Jezyk stated that the Township did not know this large campsite plan was coming and that Elk Township residents have put their blood, sweat, and tears into protecting open space. Estace Walters added that they are very concerned about how this Campground could affect our MS4 exemption, increase the tax burden on residents, and how it could invite vagrants into Elk Township.

At 7:40PM Josh Maxwell, Chester County Commissioner, entered the Elk Township Building while audience member Betsy Harris explained that based on her understanding of land use laws, the Chester County Commissioners should have some leverage. Josh Maxwell added that he agreed with Ms. Harris and that the County's legal team is currently looking into it.

**Oxford Area Rec Authority Grant Sponsorship**

Albert Jezyk pledged Elk Township's support of OARA grant application. Estace Walters spoke about attending the last OARA meeting. He commented that the purpose of the grant was to expand their park, not to maintain it.

**Chester County Health Department Correspondence dated November 22<sup>nd</sup> RE: 719 Strickersville Rd. Housing Violation**

Albert Jezyk read a letter the Township received from the Chester County Health Department concerning a tenant/landlord issue regarding a non-functional well. Michael Corcoran added that another resident near this address had also reported that their well had gone dry.

**Sterling Court Case Update (December 14<sup>th</sup> Trial Being Postponed)**

Michael Corcoran explained that Township Solicitor Max O'Keefe had informed the Township that the trial date had been postponed by Judge Scott Massey over concerns regarding a yet unresolved appeal issue from the previous court case. A resident informed the Township that there is a new car frequently parked at 1204 Old Forge Rd. overnight, possibly another new tenant.

### **AECOM 2024 Planning and Engineering Agreement Fee Increases**

The Board of Supervisors reviewed the new Fee Schedule from AECOM, which will be taken into consideration ahead of the 2024 Organization Meeting in January.

### **Resolution 2023-04 Authorizing Participation in PSATS Insurance Co-op**

Albert Jezyk read in full this Resolution which enters Elk Township into participation of the PSATS Insurance Co-Operative. Albert Jezyk made a motion to adopt Resolution 2023-04. Milton Rudy seconded. The vote was unanimous.

### **Union Fire Municipal Liaison Meeting December 18<sup>th</sup> 7 PM**

Albert Jezyk and Milton Rudy both stated they, along with Michael Corcoran, planned to attend the annual meeting hosted by Union Fire. Milton Rudy added that he had read through the complete audits for both Union Fire and EMS.

### **January BOS Meeting**

Albert Jezyk stated that the next BOS meeting and Organization Meeting would be held on Tuesday January 2nd at 7:00 PM.

## **STAFF REPORTS**

### **Secretary's Report**

On a motion made by Albert Jezyk, seconded by Milton Rudy, the November 2023, Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

### **Treasurer's Report**

Michael Corcoran reported the totals of the bills to be paid for the month of November. On a motion made by Albert Jezyk seconded by Milton Rudy, the bills to be paid, except Roadmaster, were approved. The Roadmaster bill was approved on a motion made by Albert Jezyk, seconded by Milton Rudy. Estace Abstained.

### **Tax Collectors's Report**

November 2023: Tax Collected \$248.26

### **Planning Commission**

Melanie Ryan, Elk Township Planning Commission member, summarized the discussion at the November Planning Commission meeting. She stated that the Strawbridge Property was placed in Public Lands Preservation, not in Agricultural Preservation. The Planning Commission advises Elk Township to consider writing a Campsite Ordinance. Ms. Ryan advised verifying that Elk Township is a Home Rule Township, as it would give the Township more control over the decision-making process.

### **Historic Commission**

Milton Rudy read the future dates for the Mason-Dixon Line-Arc Meetings which will resume on January 18<sup>th</sup> 2024, the time is yet to be determined

**Open Space Committee**

Estate Walters explained that the Supervisors are discussing eliminating or reducing the Open Space Tax. Estate Walters asked Michael Corcoran to investigate the fee structure to verify what Keystone Collections would receive collecting a reduced tax.

**Trails Coordinator**

No Report.

**Zoning Hearing Board**

No action.

**Zoning/Building Report**

Albert Jezyk read the Zoning Report for November. Estate Walters discussed the Violation Notice sent by Michael Corcoran to 703 Lewisville Rd. for burning plastics. Estate Walters clarified that in Elk Township you can burn yard waste but not recyclables.

**Roadmaster**

Estate Walters read his monthly report to the audience. One Stop Sign at Hickory Hill and State Rd. needed to be replaced. A tree fell on Barren Rd. and took electric lines down, a truck did not heed the warning from bystanders and crashed into the tree. Chris Weaver did some mowing around the Township. Estate also contacted PennDOT about the area on the edge of Strickersville Rd. where a resident recently had a tire blow out.

**Emergency Management Coordinator Report**

No Report

**Old Business**

No Old Business.

**New Business**

No New Business.

**Public Comment**

No Public Comment

Meeting Adjourned at 8:53 PM.

Respectfully Submitted,

Michael Corcoran  
Secretary/ Treasurer