

**ELK TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**August 14<sup>th</sup>, 2023**

The Board of Supervisors' August 14<sup>th</sup>, 2023 meeting was brought to order by Alber Jezyk at 7:02 PM at the Elk Township Building. The following Supervisors were present: Chairman Albert Jezyk, Jr. Vice Chairman Estace Walters, and Member Milton Rudy.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment.

**Executive Session**

Albert Jezyk informed the audience that prior to the meeting the Board of Supervisors held an Executive Session regarding the Rental House. In Executive Session the Board of Supervisors unanimously agreed to terminate their lease agreement and provide 60-day notice to the tenant.

**Terri Kukoda Memorial at Old Stone Cidery. Sunday, August 20th**

Albert Jezyk discussed the coming Memorial for former Elk Township Secretary and Treasurer, Terri Kukoda. It will begin at 7 PM inside Old Stone Cider, generously hosted by Mark and Mary Gruber. Albert Jezyk credited Pal Durborow and Suzzane Dougherty for their thoughtful preparation organizing the memorial.

**Sterling Update**

Albert Jezyk announced the next court date for the Sterling Trial would be September 6<sup>th</sup> at 10:45 AM. Milton Rudy commented that both he and Zoning Officer, Scott Moran, would be attending.

**Medic 94 Funding Request**

Albert Jezyk read aloud the 2024 funding request from Medic 94, which totaled \$11,970.00. Medic 94 cited the Jennersville Hospital closure as the reason for both their increased costs and record call volume. Albert Jezyk made a motion to approve the 2024 Agreement with Medic 94. Estace Walters Seconded. The vote was unanimous.

**Conditional Approval of the John & Miriam Stoltzfus Storm Water Management Plan**

Michael Corcoran explained that, on advice from Township Engineer Stan Corbett, the Supervisors could provide conditional approval of Storm Water Plans. This will help reduce the time the entire process takes for the property owner. Estace Walter's requested a motion to provide conditional approval of the Stoltzfus Storm Water Management Plan. Milton Rudy Seconded, the vote was unanimous.

**Conditional Approval of John Rozich Storm Water Plan.**

Estace Walter's requested a motion to provide conditional approval of the Rozich Storm Water Management Plan. Milton Rudy Seconded, the vote was unanimous.

**Rental House Water Leak**

Milton Rudy explained that there had been a water leak in the rental house and it was repaired by Plumber, Steven Justice. The bill for the repair was paid by the tenant and would be deducted from her next rent payment.

### **Resolution 2023-03 Joining AGREM**

Milton Rudy read aloud the Resolution which would allow Elk Township to officially join AGREM, Avon Grove Region Emergency Management. Estace Walters asked if there would be an initial fee for joining. Milton Rudy replied that he would know more after attending the September 14<sup>th</sup> AGREM meeting. Albert Jezyk made a motion to adopt the Resolution. Estace Walters Seconded, the vote was unanimous.

### **September BOS Meeting**

Albert Jezyk stated that the next BOS meeting would be held September 11<sup>th</sup> at 7:00PM, instead of September 4<sup>th</sup>, due to the Holiday.

### **STAFF REPORTS Secretary's Report**

On a motion made by Albert Jezyk, seconded by Estace Walters, the July 10th, 2023, Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

### **Treasurer's Report**

Michael Corcoran reported the totals of the bills to be paid for the month of August. On a motion made by Estace Walters seconded by Milton Rudy, the bills to be paid, except Roadmaster, were approved. On a motion made by Albert Jezyk, seconded by Milt Rudy, the Roadmaster bill was approved. Estace Abstained.

### **Tax Collector**

July 2023: Tax Collected \$159.86

### **Planning Commission**

Albert Jezyk read aloud the Planning Commission Meeting Minutes provided by Planning Commission Secretary, Mary Gruber. The minutes stated that both Mary Gruber and Melanie Ryan attended the information-gathering meeting for DCNR regarding the Big Elk Creek State Park. The meeting covered trail suggestions, protecting and displaying historic sites, parking needs, concerns over hunting, and supervision as well as the need for coordination with Fair Hill NRMA personnel.

### **Historic Commission**

No Report

### **Open Space Committee**

No Report

### **Trails Coordinator**

Estace Walters said all the trails were in good shape.

### **Zoning Hearing Board**

No action.

### **Roadmaster**

Estace Walters read his monthly report to the Audience. PennDOT declined to honor Estace's request to put a 4-Way stop at Barren & Chrome Rd. However, they did agree to cut back trees in the area. Estace is awaiting a decision on his request to PennDOT for a "Stop Except-Right-Turn" sign at Media and Reisler Rd. Estace also reported that Harlan Construction replaced a rotten

drainpipe on Briarcroft Drive and fixed a section of a bridge on Springlawn Trail. Harlan also finished repaving Blake Rd. Estace requested an estimate to repair and repave Hickory Hill Rd. Estace stated the estimate from Harlan was for \$128,000 and that he would like to use a portion of the Township ARPA funds to pay for it. Milton Rudy responded that this would be fine, as long as there was enough funding left over to complete other prioritized repairs on the Township Building. Estace Walters made a motion to repave Hickory Hill with ARPA funds. Albert Jezyk seconded, the vote was unanimous. Lastly, Michael Corcoran commented that PennDOT had placed additional Stop Signs and warnings at the intersection of Route 472 & 841/213 after he provided PennDOT with security camera footage of the frequent running of the stop signs.

**Emergency Management Coordinator**

Milton Rudy discussed his most recent EMC training. Milton informed the audience that Chesco DES held a tabletop severe weather emergency management exercise for their quarterly training session on the 18<sup>th</sup> of July. It had 3 modules; Preparation for weather event, Preparation for follow-up activities, and Activities after the event. The main focus was on the use of WEBEOC for event planning, event reaction, and event follow-up.

**Oxford Area Recreation Authority (OARA)**

No New Business

**OLD BUSINESS**

No Old Business.

**NEW BUSINESS**

No New Business.

**PUBLIC COMMENT**

No Public Comment

Meeting Adjourned at 8:00 PM.

Respectfully Submitted,

Michael Corcoran  
Secretary/ Treasurer