

**ELK TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**April 3rd, 2023**

The Board of Supervisors' April 3rd, 2023 meeting convened at 7:01 PM at the Township Building. The following Supervisors were present: Chairman Albert Jezyk, Jr. Vice Chairman Estace Walters, and Member Milton Rudy.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment.

**Oxford Public Library Proclamation**

Albert Jezyk read the 2023 Library Proclamation in full and proclaimed April 23<sup>rd</sup> – April 29<sup>th</sup> National Library Week in Elk Township. Estace Walters made a motion to adopt. Albert Jezyk seconded the motion and Milton Rudy opposed. From the audience, Carrie Bressler spoke on behalf of the Oxford Library and the Board of Supervisors for their support. Jennifer Warren also thanked the Supervisors for their continued timely support of the Oxford Public Library.

**Oxford Area Historical Association (OAHA) Presentation**

Krystine Sipple, a hired representative for OAHA, presented to the Board of Supervisors requesting donation funds to purchase a new building. Ms. Sipple explained in detail the terms of the deal to purchase the building as well as the good work that OAHA does and how this expansion will benefit the local community. Ms. Sipple went on to say that OAHA would look forward to collaboration with the Historical Commission of Elk Township.

Milton Rudy asked if OAHA was involved in the planning for the Historical Trail and if they've participated in the New London Historical presentations. The response was that while they are involved with the trail planning they aren't a part of the historical work in New London Township. Ms. Sipple emphasized that OAHA doesn't wish to overshadow other historical groups. Estace Walters asked if the OAHA strives to remain a-political in their work and what they present to the community. Ms. Sipple expressed with sincerity that they do.

Audience member Mark Plauger was interested in what kind of donation OAHA was seeking. Ms. Sipple explained that that was undetermined and they need to raise \$700,000 though she stated that number will likely grow. An example of \$10,000 was given but that would be broken up into payments over a period of 5 years. Estace Walters asked how they would continue to fund the costs associated with the building and Ms. Sipple replied that it would likely be through continued funding from outside sources.

The presentation ended with Albert Jezyk thanking them for their time.

**Resolution NO. 2023-02 Adopt Armstrong Franchise Agreement**

Albert Jezyk read the Resolution in full which will allow Elk Township to enter into a new Franchise Agreement with Armstrong as well as commit Armstrong to extend service to new areas in the township. Albert Jezyk made a motion to adopt, Estace Walters seconded, and the approval was unanimous.

### **Motion to Advertise the Ordinance for updated Storm Water Management Plan**

On the request of Township Solicitor, Winnifred Sebastian, Albert Jezyk made a motion to advertise the Ordinance for our updated Storm Water Management Plan. Estace Walters seconded, and the approval was unanimous.

### **The Signing of 2023 EMS and Union Fire Agreements**

Albert Jezyk made a motion to re-adopt the 2023 EMS and Fire agreements so they could be formally signed. Milton Rudy seconded, and the vote was unanimous.

### **Sterling Property Update**

Albert Jezyk read an email from township solicitor Max O'Keefe providing an update on the Verification Answer to the Nunc Pro Tunc Petition filed on behalf of Elk Township. The email explained that William Sterling sent his notice of appeal to the incorrect Court.

### **Assign Secretary & Treasurer, Michael Corcoran, Access as an Authorized Contact on Elk Township Bank of America Credit Card Accounts**

Chairman of the Board of Supervisors, Albert Jezyk Jr., made a motion to approve giving Elk Township Secretary & Treasurer, Michael Corcoran, Access as an Authorized Contact for the Elk Township Bank of America Accounts. The motion was seconded by Vice Chairman, Estace Walters. Supervisor Milton Rudy said aye. The vote was Unanimous among all three Township Supervisors.

### **Designate Secretary & Treasurer, Michael Corcoran, as the Primary Administrator of the Elk Township QuickBooks Account**

Chairman of the Board of Supervisors, Albert Jezyk Jr., made a motion to approve designating Elk Township Secretary & Treasurer, Michael Corcoran, as the Primary Administrator for the Elk Township QuickBooks Account. The motion was seconded by Vice Chairman, Estace Walters. Supervisor Milton Rudy said aye. The vote was Unanimous among all three Township Supervisors.

### **Review Estimate from Blank's Quality Builders**

Milton Rudy reported that Contractor Daniel Blank came and inspected the Township Building Floor via the crawlspace and found 4 to 5 joists were broken. His estimate to jack up the floor and perform the necessary repairs came to \$4800. Estace Walters made a motion to approve the repairs. Albert Jezyk seconded, and the vote was unanimous.

### **Annual Township Clean-Up Day**

Estace Walters reported a scheduling conflict with the planned date of April 22<sup>nd</sup> and wished to discuss alternate days. Michael Corcoran offered to handle facilitating the clean-up day so that it would stay on schedule. All interested in participating must arrive at the Township Building by 9 AM.

### **May BOS Meeting**

Albert Jezyk stated that the next BOS meeting would be held Monday, May 1st.

### **STAFF REPORTS Secretary's Report**

On a motion made by Estace Walters, seconded by Milt Rudy, the March 6<sup>th</sup>, 2023, Board of

Supervisors Meeting Minutes were approved. The vote was unanimous.

**Treasurer's Report**

Michael Corcoran reported the totals of the bills to be paid for the month of March. Noting that most of the expense was for Harlan to fix the drainpipe on Wills Farm Rd. Audience member, Jennifer Warren, asked for some explanation about Harlan's repair. Estace clarified and acknowledged that Harlan would need to return to fix the soil. On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bills to be Paid for March were approved.

**Tax Collector**

March 2023: \$7165.71 Collected.

**Planning Commission**

No Report.

**Historic Commission**

No Report

**Open Space Committee**

No Report

**Trails Coordinator**

Estate Walters relayed Snyder & Son's would be removing trees on Springlawn Trail in the next few weeks. The Board Members decided it would be best to close the trail during that time.

**Zoning Hearing Board**

No action.

**Roadmaster**

Estate Walters reported that Michael Corcoran received a call from a resident about a downed piece of the tree along Barren Rd. Michael and Estace investigated, cut down and remove the tree. The resident called the next day to thank the Township for their quick action. Estace also picked up other trash along Barren Rd. Estace had Dave Harlan replace the drainage pipe on Wills Farm Rd. and place RipRap along Camp Bonsul Rd. Estace is also waiting for a estimate from Harlan for paving work on Reisler Rd.

**Emergency Management Coordinator**

Milton Rudy happily reported the results of the PFAS well water testing done at his nearby home. The results of his test from Cyclopure were zero parts per million for all 55 different types of PFAS they checked for.

**Oxford Area Recreation Authority (OARA)**

No Report. However, audience member Marc Roy let Michael Corcoran know he had not been contacted by OARA regarding his interest in representing Elk Township.

**OLD BUSINESS**

Michael Corcoran provided an update on the Camp Bonsul Bridge. From a conversation with Eric Quinn of the Chester County Department of Facilities, he learned that PennDot had changed the

requirements for bridge side height. Chester County is currently seeking an exemption for the Camp Bonsul Rd. Bridge. The County expects to enter the bidding process in November of this year. Audience member Roxanne Scott, who lives on Camp Bonsul Rd, asked the Township to keep pressure on the County to progress in a timely manner with construction.

Michael Corcoran reported that the Greenway Grant Program advertised in the paper did not extend to Elk Township. However, he was still going to attempt to appeal to the Brandywine Conservancy. Applications are due May 30<sup>th</sup>.

### **NEW BUSINESS**

Albert Jezyk informed the audience that the Township had agreed on our new Salt Contract for 2023/2024. Estace explained in detail how the contract works, requiring the township to commit to taking a certain amount of salt each year and paying a \$3 per ton penalty for each unused ton.

### **PUBLIC COMMENT**

No Public Comment

Meeting Adjourned at 7:48 PM.

Respectfully Submitted,

Michael Corcoran  
Secretary/ Treasurer