

**ELK TOWNSHIP  
BOARD OF SUPERVISORS  
DRAFT MEETING MINUTES  
July 11, 2022**

The Board of Supervisors July 11, 2022, meeting convened at 7:00 PM at the Township Building. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member Milton Rudy.

**Public Comment**

No public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**Carrey Bressler, Director, Director of Oxford Public Library**

Carey Bressler, Director of the Oxford Public Library, provided an update of the library's activities/programs. There were over 3,500 items reserved and activities/programs included the summer reading program for kids, museum passes, movies in the park, STEM activities and fish tournament. Carey thanked the Board for its continuing support and the Board thanked Carey for the information and all that she does.

**Agreement for Snow Plowing/Ice Removal Services between Elk Township and Carter & Sons Lawncare, Inc. (10/15/22 to 4/15/23)**

On a motion made by Albert Jezyk, seconded by Estace Walters, the Board agreed to sign the Agreement for Snow Plowing/Ice Removal Services between Elk Township and Carter & Sons Lawncare, Inc. for the 2022-2023 season. The vote was unanimous.

**Upper Chrome Barrens – PA Game Commission Hunter Access Program Cooperation Agreement**

Albert Jezyk explained that the Township previously entered into an agreement with the PA Game Commission but was recently informed that it doesn't cover all the Township owned Chrome Barrens parcels. The Board agreed to table this issue until the agreement is received.

**AECOM Letter dated 6/6/22 – Review of revised Bryd Stormwater Management Site Plan**

Albert Jezyk stated that AECOM has reviewed the plan and applicant/owner needs to address remaining comments.

**AECOM Letter dated 6/13/22 – Review of revised John & Miriam Stoltzfus Stormwater Management Site Plan**

Albert Jezyk stated that AECOM has reviewed the plan and applicant/owner need to address remaining comments.

**Franklin Township Letter dtd 6/10/22 – Franklin Township's June 2022 Draft Comprehensive Plan**

Albert Jezyk explained that Franklin Township's draft comprehensive plan is available for public review, and that the Township Planning Commission will send its comments directly to Franklin Township.

**William Sterling Violations**

Estace Walters explained that there's no new information but that the Township's attorney is preparing court documents.

## **STAFF REPORTS**

### **Secretary's Report**

On a motion made by Albert Jezyk, seconded by Estace Walters, the June 1, 2022, Board of Supervisors Meeting Minutes were approved with one (1) change to Page 1 ("Crossan-Raimato, Inc. for \$245,000" to "Concord Land Planners & Surveyors for \$13,500") and one (1) change to Page 4 ("furnace" to "pump at the Township Building"). The vote was unanimous.

On a motion made Albert Jezyk, seconded by Estace Walters, the Board approved the June 21, 2022, Special Meeting Minutes. The vote was unanimous.

### **Treasurer's Report**

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bills to be Paid for July except for Roadmaster were approved. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Estace Walters, the Bill to be Paid for Roadmaster was approved. Estace Walters abstained from the vote.

### **Tax Collector**

June 2022: \$6,738.89

### **Planning Commission**

June Minutes: PC's have reviewed the Frank Township draft Comprehensive Plan and will respond with comments directly to Franklin. .

### **Historic Commission**

No report.

### **Zoning Hearing Board**

No activity.

### **Building/Zoning Report**

No report.

### **Open Space Committee**

No report.

### **Trails Report**

Estace Walters reported that the Township received a call about the grassy area, but it is not the Township responsibility; and that he called Lexi Rose about the State's survey and the Cooper's property does not include the gate. Estace will follow-up tree work along the trail.

### **Roadmaster**

Roadmaster Estace Walters reported the following: Chris mowed throughout the Township and the Springlawn Trail and cut up tree from the trail; Chris also picked up tires from Elk Mills Road, helped Estace cut up a branch on Hickory Hill Road and cut the rest of the tree back, and cut some other trees hanging in the road; Estace took tires and other trash to the dump, patched pot holes on Glen Hope Road, cut back the intersection of Chrome Road and Barren Road, cut back the intersection of Brick Meetinghouse Road and Route 841, picked up six (6) tires from

Strickersville Road and Route 841, and called the State about trees down on Strickersville Road and bushes sticking out on State Road.

Estate is thinking of paving Hickory Hill Road and Old Forge Road but might need to dig out some sections. Estate will get estimates from Dave Harlan.

#### **Emergency Management Coordinator**

Milt Rudy reported the following: Milt attended the Department of Emergency Services (DES) quarterly training; many County emergency services positions remain open; Chester County is experiencing low rates of COVID19 transmission; the Atlantic hurricane season is expected to bring 14-21 storms with 3-4 being major; the next training session will be on August 3<sup>rd</sup>; the County will provide training sessions for family reunification (following disasters), Stop the Bleed, and the Incident Command System; quarterly trainings will be on September 27<sup>th</sup> and November 29<sup>th</sup> and will cover cyber security and DES operations; and the Stream Gauging Network is in place (County has four (4) dams that are considered at risk of failure).

Albert Jezyk stated that the Township has received Governor Tom Wolf's letter congratulating Milt on his appointment as the Emergency Management Coordinator for Elk Township. Milt will be responsible for development and administration of Elk Township's emergency preparedness program and serve as the Township's representative with the Chester County Emergency Management staff and the Pennsylvania Emergency Management Agency (PEMA). Milt will be able to take advantage of the numerous training opportunities and other forms of assistance through PEMA and the County.

#### **Oxford Area Recreation Authority (OARA)**

July Report: Veteran memorial dedication was held on May 28<sup>th</sup>; natural playground is moving forward and OARA will continue to work on the project.

#### **OLD BUSINESS**

No old business.

#### **NEW BUSINESS**

##### **Township Building Parking Lot**

Estate Walters stated that he got a call from the Township Tax Collector Diane Corcoran expressing concerns about a van pulling up very close to her when she was parked at the Township Building. Diane has asked about getting surveillance for the Township parking lot and posting signage.

Public Comment: Carey Bressler stated that the library uses the Arlo system, which is not very expensive and has worked well.

Milt Rudy will investigate a surveillance system for the parking lot.

#### **PUBLIC COMMENT**

Suzanne Dougherty stated that Christiana Care is buying Jennersville Hospital.

Meeting Adjourned at 8:00 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer