

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
April 4, 2022**

The Board of Supervisors April 4, 2022, meeting convened at 7:00 PM at the Township Building. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member Milton Rudy.

Public Comment

No public comment.

New Agenda Item – Appointment of Road Bank Mowing Contractor Chris Weaver with Increased Hourly Rate

Albert Jezyk explained that a new agenda item needs to be added to discuss and possibly act on the appointment of road bank mowing contractor Chris Weaver and an increased hourly rate. The Board added this agenda item so that the road bank mowing can continue.

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board agreed to add the Appointment of Road Bank Mowing Contractor Chris Weaver with Increased Hourly Rate to the agenda. The vote was unanimous.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Jenifer Warren, Oxford Public Library Board of Trustees

Jenifer Warren, member of the Oxford Public Library Board of Trustees, thanked the Board for its support and provided an update on the library's activities and programs. April is National Library Week and there will be a different theme each week. Jenifer reminded the Board of the legislator's breakfast to be held in Exton. Carrey Bressler, Director of the Oxford Public Library, arrived later and thanked the Board for its support and for the resolution.

Resolution No. 2022-05 National Library Week 2022 Proclamation

On a motion made by Estace Walters, seconded by Milt Rudy, the Board adopted Resolution No. 2022-05 National Library Week 2022 Proclamation. The vote was unanimous.

Kaolin RE Holdings Corporation Stormwater Controls and Best Management Practices Operations, Maintenance and Inspection Agreement

On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to sign the Kaolin RE Holdings Corporation Stormwater Controls and Best Management Practices Operations, Maintenance and Inspection Agreement. The vote was unanimous.

The Land Conservancy for Southern Chester County Letter dated 3/10/22 – Merger with Brandywine Red Clay Creek

Albert Jezyk stated that The Land Conservancy for Southern Chester County (TLCSCC) has informed the Township that it has agreed to merge into Brandywine Red Clay Alliance. TLCSCC has advised that this does not change the plans to open the Little Elk Creek Preserve.

Martin Property Celebration & Presentation 3/9/22 (Reimbursement of \$439.62 from Open Space Fund to Estace Walters)

Albert Jezyk announced that the Board hosted a celebration luncheon on March 9th with Senator Comitta, two (2) County Commissioners, and representatives from DCNR in Harrisburg and from

the Brandywine Conservancy. Estate Walters paid \$439.62 to Bulldawg BBW for the food and needs to be reimbursed by the Township.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Board agreed to reimburse Estate Walters in the amount of \$439.62. Estate Walters abstained from the vote.

Township Owned Rental House – Purchase of New Washing Machine (Reimbursement of \$693.22 to Milt Rudy)

Albert Jezyk stated that the washing machine at the rental house broke and needed to be replaced. Milt Rudy paid \$693.22 to LOWES for a new washing machine and needs to be reimbursed by the Township.

On a motion made by Albert Jezyk, seconded by Estate Walters, the Board agreed to reimburse Milt Rudy in the amount of \$693.22. Milt Rudy abstained from the vote.

Antenna Installation (Reimbursement of \$279.84 to Milt Rudy)

Albert Jezyk stated that Milt Rudy helped with the installation of the radio antenna and paid \$279.84 to Heidig's Antenna Service and paid \$37.98 for a small table and needs to be reimbursed by the Township.

Milt Rudy explained that the antenna was needed for the radios donated by Chuck Freeze, and that the Township has received the FCC license and needs to have a base station program.

On a motion made by Estate Walters, seconded by Albert Jezyk, the Board agreed to reimburse Milt Rudy in the amounts of \$279.84 and \$37.98. Milt Rudy abstained from the vote.

American Rescue Plan Act Coronavirus State & Local Recovery Funds Annual Report – Revenue Loss “Standard Allowance” Election

Township Secretary Terri Kukoda explained that the first American Rescue Plan Act report is due April 30th and that the Township may elect the “Standard Allowance” for revenue loss. This election will help simplify the reporting process and allow the funds to be used for general government services.

On a motion made by Estate Walters, seconded by Milt Rudy, the Board agreed to elect the “Standard Allowance” for Revenue Loss. The vote was unanimous.

Armstrong Cable Franchise Agreement

No new action on this issue. Attorney Vince Pompo continues to work on the agreement.

Sterling Zoning/Codes Enforcement

No new action on this issue. Scott Moran continues to work with the Township Solicitor on this issue.

AECOM Letter dated 3/31/22 – Bryd Stormwater Management Site Plan (8930 Hickory Hill Road)

Albert Jezyk stated that Stan Corbett has reviewed the plan and the applicant needs to address Stan's comments.

PennDOT Letter dated 3/23/22 – Reimbursement of \$11,920.01 to the Liquid Fuels Tax Fund

Albert Jezyk stated that PennDOT has advised the Township to reimburse its Liquid Fuels Tax Fund in the amount of \$11,920.01. The Township made this reimbursement back in December 2021 and will advise PennDOT of such.

Appointment of Road Bank Mowing Contractor Chris Weaver with Increased Hourly Rate

Estate Walters explained that Chris Weaver can continue to do the Township road bank mowing if the hourly rate is increased.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Board appointed Chris Weaver as the Road Bank Mowing Contractor at an hourly rate of \$125 p/hour for road bank mowing and \$90 p/hour for trail work. The vote was unanimous.

STAFF REPORTS

Secretary's Report

On a motion made by Estate Walters, seconded by Albert Jezyk, the March 7, 2022, Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bills to be Paid for April were approved except for Roadmaster. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bill to be Paid for Roadmaster was approved. Estate Walters abstained from the vote.

Tax Collector

March 2022: \$8,095.65

Planning Commission

March Minutes: No new business.

Zoning Hearing Board

Renato DeDominicis Zoning Hearing continued to April 18, 2022.

Building/Zoning Report

No report.

Open Space Committee

Melanie Ryan reported that she is preparing to send letter to landowners.

Trails Report

Estate Walters reported that he spoke with Pal Durborow about the trail cameras.

Roadmaster

Roadmaster Estate Walters reported the following: he picked up tires and took them to SECCRA; he and Chris picked up trash and cut down tress leaning over the trail – the truck was filled with 28 tires and lots of trash; he took trash and tires to SECCRA; he called Keep PA Beautiful and saved \$120 at SECCRA; he picked up a mattress thrown on Barren Road; Dave Harlan installed rip on Barren Road and put 2.5 loads of stone on the trail entrance.

Estate also called the State about the corner of Chesterville Road and Brick Meeting House Road, and thanked Dave Shirley and Suzanne Dougherty for all their help.

Albert Jezyk stated that we need to stay on the State about Strickersville Road.

Emergency Management Coordinator

Emergency Management Coordinator Milt Rudy reported the following: he attended the County's quarterly training; there are jobs of job openings at the Department of Emergency Services headquarters in West Chester; all municipalities must adopt the County-wide Hazard Mitigation Plan; radiological hazards from Peach Bottom nuclear power station will be evaluated; the Safe Schools Plan coordination will focus on family reunification following emergencies; the Smart 911 System can provide a list of users in an area; the Community Outreach Coordinator will initiate emergency preparation training; NIMS web-based training for local elected officials is being offered; the PEMA spring exercise will be a table-top simulation of a tornado emergency; and the FEMA Climate Change Resilience training included the FEMA Climate Change Tools.

Oxford Area Recreation Authority (OARA)

April Report: OARA will take down the chain blocking access to the park's west parking lot; OARA is planning a dedication for the Mount America memorial on Memorial Day weekend; OARA has begun drafting letters to engineers about the creation of a design plan for Oaks Road parcel.

OLD BUSINESS

Estate Walters stated that he picked up another eight (8) tires at Reisler Road and State Road.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No public comments.

Meeting Adjourned at 8:00 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer