

**ELK TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
March 7, 2022**

The Board of Supervisors March 7, 2022, meeting convened at 7:00 PM at the Township Building. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member Milton Rudy.

**Public Comment**

No public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**Resolution No. 2022-04 Providing for Supplemental Appropriations for the 2021 Budget (American Rescue Plan Funds)**

On a motion made by Estace Walters, seconded by Milt Rudy, the Board adopted Resolution No. 2022-04 Providing for Supplemental Appropriations for the 2021 Budget (American Rescue Plan Funds). The vote was unanimous.

**Union Fire Company No. 1 Agreement for 2022; Union Fire Company No. 1 Ambulance Division Agreement for 2022**

On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to sign the Union Fire Company No. 1 Agreement for 2022 and the Union Fire Company No. 1 Ambulance Division Agreement for 2022. The vote was unanimous.

**Umbreit Wilczek & Associates, PC Independent Auditor's Report for Union Fire Company No. 1 & Union Fire Company No. 1 Ambulance Division**

Albert Jezyk announced that the Union Fire Company's independent auditor's reports are available for inspection.

**Agreement of Sale and Funding Agreement for Purchase of Conservation Easement - Kathleen M. Anderson UPI #70-5-17**

On a motion made by Albert Jezyk, seconded by Estace Walters, the Board agreed to sign the Agreement of Sale and Funding Agreement (Township's contribution \$33,424.77) for the purchase of the conservation easement for the Kathleen M. Anderson property UPI #70-5-17 conditioned upon the Township Solicitor's review and approval of the agreement. The vote was unanimous.

**Camp Bonsul Bridge - Meeting w/New London Township and McCormick Taylor**

Milt Rudy provided an overview of the meeting he attended with McCormick Taylor and New London Township about the Camp Bonsul Bridge. The bridge will be mostly the same as it was, will have a forty (40) ton weight limit, and the fire company will be able to cross. The bridge can't be taller than before without re-doing plans and approvals. The bridge will however lose its historical designation. There has been good progress and Jan Bowers will draft a resolution for the Townships to adopt.

**Reuben Beiler Letter to Elk Township**

The Board did not discuss Reuben Beiler's letter to Elk Township requesting direction on subdividing. The letter has been forwarded to the Township Solicitor for review.

**Board of Auditors Final Audit Approval Meeting 3/8/22 @ 1:00 PM**

The Board of Auditors meeting to approve the final audit is scheduled for March 8, 2022, at 1:00 PM. The meeting had been advertised and will be held via a joint telephone conference call.

**Post Office Repairs – BSJ Services 2/17/22 Quote for Railing & Side Roof Support**

Albert Jezyk stated that BSJ Services has quoted \$500 for repairing the side roof support and \$3,000 for repairing the metal railing at the Post Office. The Board decided to try to get additional quotes for the metal railing repair.

On a motion made by Estace Walters, seconded by Milt Rudy, the Board approved BSJ Services \$500.00 quote for repair of the side roof support at the Post Office. The vote was unanimous.

**Armstrong Rate Adjustment**

Albert Jezyk stated that the Township has been informed that Armstrong will soon send a rate adjustment notice to customers.

**STAFF REPORTS**

**Secretary's Report**

On a motion made by Albert Jezyk, seconded by Milt Rudy, the February 7, 2022, Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

**Treasurer's Report**

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bills to be Paid for March were approved except for Roadmaster. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bill to be Paid for Roadmaster was approved. Estace Walters abstained from the vote.

**Tax Collector**

February 2022: \$133.75

**Planning Commission**

February Minutes: No new business.

**Zoning Hearing Board**

No action.

**Building/Zoning Report**

No report.

**Open Space Committee**

Melanie Ryan reported that the Martin property meeting will be on Wednesday.

**Trails Report**

Estace reported that someone has set fires at the Chrome Barrens and Springlawn Trail parking lots, and that Pal Durborow would like to install trail cameras.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Board authorized Pal Durborow to purchase trail cameras. The vote was unanimous.

**Roadmaster**

Roadmaster Estace Walters reported the following: he cut a tree off Barren Road; Chris cut a tree off Hickory Hill Road; he called the State about potholes on Chesterville Road and the pipe on Strickersville Road; Dave Harlan patched some ditches; and Brian picked up a und of trash on Barren Road.

The Board agreed to hold the annual roadside clean-up day on April 9<sup>th</sup> at 8:00 am.

**Emergency Management Coordinator**

Emergency Management Coordinator Milt Rudy reported that he'll get back to the antenna installer to make sure it's on his calendar.

**Oxford Area Recreation Authority (OARA)**

February Report: Hope to install additional fencing and a gate of some type at the entrance to the west parking lot; planning a new food truck event for May 21<sup>st</sup>; hope to have Mount American dedication veterans' memorial on Memorial Day weekend; working on Natural Playground at Oaks Road parcel; exploring the planning process for an adaptive adult physical fitness area. .

**OLD BUSINESS****Sterling Enforcement Issue**

Estace Walters stated that he talked to Scott who said that he was ready for the Township Solicitor.

**NEW BUSINESS**

No new business.

**PUBLIC COMMENT**

No public comments.

Meeting Adjourned at 7:55 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer