

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
FEBRUARY 7, 2022**

The Board of Supervisors February 7, 2022, meeting convened at 7:00 PM at the Township Building. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member Milton Rudy.

Public Comment

Chris Weaver stated that he must give up the road bank mowing but is still interested in helping with the trail.

Albert Jezyk thanked Chris for letting the Board know. .

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Attorney Debra Schulski – Kaolin RE Holdings Corporation Amended Final Land Development Plan

Attorney Debra Schulski (Riley, Riper, Holin, & Colegreco) stated that the final plan has been amended to show the electrical building.

Dave Kegerize (Town Square Engineering) presented the amended plan sheets and explained the highlighted revisions.

Kaolin RE Holdings Corporation Amended Final Land Development Plan dated December 30, 2021 Last Revised 1/25/22 (previously approved TOJO Mushrooms Final Land Development Plan); AECOM Review Letters dated 2/1/22, 1/24/22 & Site Meeting Summary Memo dated 1/6/22; Towne Square Engineering Response Letters dated 1/26/22, 1/13/22; Towne Square Engineering Post Construction Stormwater Management Impacts of an Addition of Electrical/Mechanical Building to Kaolin Mushroom Elk Township Site; Addendum to Final Post Construction Stormwater Management Report for Kaolin Mushrooms dated 1/11/21 Last Revised 6/21/21; Kaolin RE Holdings Corporation Stormwater Best Management Practices (BMP's) and Conveyance Operation and Management Agreement (to be revised and reviewed by Township Engineer and Township Solicitor)

Albert Jezyk stated that Township Engineer Stan Corbett has no objection to a conditional approval of the amended plan.

On a motion made by Estace Walters, seconded by Milt Rudy, the Board approved the Kaolin RE Holdings Corporation Amended Final Land Development Plan dated December 30, 2021, Last Revised 1/25/22 conditioned upon resolution of all outstanding issues including the review comments in Stan Corbett's letter dated February 1, 2022. The vote was unanimous.

Kaolin RE Holdings Corporation Escrow Release No. 3; AECOM Escrow Release No. 3 Review Letter dated 1/24/22

Albert Jezyk stated that Township Engineer Stan Corbett has reviewed the improvements and recommends releasing the requested escrow.

On a motion made by Estace Walters, seconded by Milt Rudy, the Board approved Kaolin RE Holdings Corporation Escrow Release No. 3 in the amount of \$217,891.40. The vote was unanimous.

Martin Six Associates LP Property Acquisition DCNR Grant and County Grant

- **Resolution No. 2022-03 Chester County Municipal Grant Program Application**
On a motion made by Estace Walters, seconded by Milt Rudy, the Board adopted Resolution No. 2022-03 Chester County Municipal Grant Program Application. The vote was unanimous.
- **Brandywine Conservancy Proposal for the Preparation and Administrative Support of the Application to Chester County Preservation Project Grant Program**
On a motion made by Estace Walters, seconded by Milt Rudy, the Board approved and accepted Brandywine Conservancy & Museum of Art's Proposal for Preparation and Administrative Support of the Application to Chester County Preservation Project Grant Program. The vote was unanimous.
- **Chester County Municipal Grant Program Round 34 Grant Contract**
On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to sign the Chester County Municipal Grant Program Round 34 Grant Contract. The vote was unanimous.
- **Preservation Partnership Grant Request Application Summary & Application Certification**
On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to sign the Preservation Partnership Grant Request Application Summary & Application Certification. The vote was unanimous.
- **Appointment of Township Secretary Terri Kukoda as the Local Project Coordinator (DCNR Grant)**
On a motion made by Albert Jezyk, seconded by Estace Walters, the Board appointed Township Secretary Terri Kukoda as the Local Project Coordinator. The vote was unanimous.
- **Authorization for Township Secretary Terri Kukoda to Execute Grant Application & Documents (DCNR & County Grants)**
On a motion made by Albert Jezyk, seconded by Estace Walters, the Board authorized Township Secretary Terri Kukoda to execute the grant application & documents. The vote was unanimous.
- **Municipal Acquisition Grant Financial Summary (County Grant)**
Albert Jezyk provided an overview of the Municipal Acquisition Grant Financial Summary (County Grant) with the proposed total County funding of \$327,172.
- **Survey Quotes (minimum of three); Hiring of Registered Land Surveyor; Hiring of Title Company; Hiring of State Certified General Real Estate Appraiser**
Albert Jezyk stated that the Township will need to get survey quotes and need to hire a title company and appraiser.

Milt Rudy stated that the County will withholding of 5% of the grant until trails and a parking lot are installed. The Board will continue to follow-up on this issue.

Armstrong Correspondence dated 1/5/22 with attached Amended and Restated Franchise Agreement

Albert Jezyk stated that the Armstrong proposed Amended and Restated Franchise Agreement will be forwarded to the Township Solicitor for review.

Marie Tait & David Byrd Application for Stormwater Management Review and Agreement for Professional Plan Review Services for a Single-Family Residence at 930 Hickory Hill Road

Albert Jezyk stated that the Township has received an Application for Stormwater Management for a single-family residence at property owned by Marie Tait and David Byrd.

On a motion made by Albert Jezyk, seconded by Estace Walters, the Board agreed to sign the Agreement for Professional Plan Review Services between Elk Township and Marie Tait and David Byrd. The motion was unanimous.

COSTARS Acknowledgement/Approval to Participate in the DGS Statewide Contract for Sodium Chloride (Road Salt) for the August 2022 – July 2023 Season

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board agreed to participate in the COSTARS Department of General Services Statewide Contract for Sodium Chloride for the 2022-2023 Season and to reserve two-hundred fifty-tons of sodium chloride (road salt). The vote was unanimous.

Mason-Dixon Line/Arc Corner Heritage Interpretation and Connectivity Plan; Appointment of Task Force Members; Draft Scope of Work

On a motion made by Estace Walters, seconded by Albert Jezyk, the following were appointments to the Mason-Dixon Line/Arc Corner Heritage Interpretation and Connectivity Plan Taskforce were made: Milt Rudy (Supervisor), Mary Gruber (Historic Committee), Mark Gruber (Planning Commission), and Pal Durborow (Trail Coordinator). The vote was unanimous.

Township Owned House Fence Repairs

Milt Rudy stated that Tracey Richards is willing to repair the fence repair if the Township purchases the materials (about \$300 for four (4) panels).

Albert Jezyk stated that he's willing to have the fence taken down.

On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to reimburse Tracey Richards for fence repair materials up to a maximum of \$300. The vote was not unanimous (Albert Jezyk opposed).

Radio Antenna Installation – HGD Antenna Rough Quote of \$250.00

On a motion made by Albert Jezyk, seconded by Estace Walters, the Board approved the HGD antenna rough quote of \$250.00. The vote was unanimous.

Camp Bonsul Bridge - Meeting w/McCormick Taylor & New London Township (date/time TBD)

Albert Jezyk stated that McCormick Taylor is setting up a meeting with Elk and New London Townships about Camp Bonsul Bridge. Estace Walters will plan on attending the meeting.

Generator for Township Building (acquiring quotes)

The Board agreed to proceed with acquiring quotes for a generator for the Township building.

Draft Zoning Ordinance Amendment Revisions (ACRE)

Albert Jezyk stated that Attorney Winnie Sebastian previously drafted a zoning ordinance amendment which needs further revision.

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board authorized Attorney Winnie Sebastian to revise the draft zoning ordinance amendment. The vote was unanimous.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the January 3, 2022, Board of Supervisors Reorganization Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Milt Rudy, the Bills to be Paid for February were approved except for Roadmaster. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bill to be Paid for Roadmaster was approved. Estace Walters abstained from the vote.

Tax Collector

January 2022: \$11.47

Planning Commission

January Minutes: PC signed letter of support for the acquisition of the Martin property.

Zoning Hearing Board

No action.

Building/Zoning Report

No report.

Roadmaster

Roadmaster Estace Walters reported the following: he picked up trash in the Township and took trash and tires to the dump; Brian had a few storms to deal with and some refreezing on Barren Road; the State's road salt was very clumpy and getting stuck in the augers; Brian called the State and got the road salt replaced; there were a few complaints about mail boxes and pushing snow on a lawn (complaints resolved); Estace asked Brian to inform his guys to be a little more careful with mailboxes.

Public Comment: John Croce expressed concern about Strickersville Road across from his driveway. Alesia Steward expressed concern about potholes on Chesterville Road. Suzanne Dougherty expressed concern about stormwater drainage on Strickersville Road.

Estace Walters stated that he has called the State a few times and will call again.

Emergency Management Coordinator

Emergency Management Coordinator Milt Rudy reported that he picked up the radios and antenna.

Oxford Area Recreation Authority (OARA)

January Report: Reorganization meeting held and officers remain the same; continue to have issues with vandals in vehicles tearing up the grass and parking lot; increasing the rental fee for fields from \$10 per use to \$25; due to Covid-19, events are still up in the air at this point; planning to have food truck event for May 21st.

TRAILS REPORT

No report.

OPEN SPACE COMMITTEE

Melanie Ryan reported that she is working with Pal Durborow to get committee members.

OLD BUSINESS

No Old Business.

Public Comment: George Teaney requested an update on the 1204 Old Forge Road issue.

Estate Walters stated that he forwarded information to Scott Moran but hasn't heard back yet.

Public Comment: Michael Mancini stated that he found a rental advertisement for 1204 Old Forge Road and there have been unregistered construction vehicles and a school bus at the property.

Estate Walters stated that he will call Scott Moran.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No further public comments.

Meeting Adjourned at 8:30 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer