

**ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
May 3, 2021**

The Board of Supervisors May meeting began at 7:00 PM at the Elk Township Building. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member Milton Rudy.

Public Comment

No public comment

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Resolution No. 2021-08 – Resolution for Plan Revision for New Land Development; Transmittal Letter for Sewage Facilities Planning Module; Stephen L. and Annie E. Stoltzfus Sewage Facilities Planning Module; AECOM Letter dated 4/21/21

On a motion made by Estace Walters, seconded by Milt Rudy, the Board adopted Resolution No. 2021-08 - Resolution for Plan Revision for New Land Development for the Stephen L. and Annie E. Stoltzfus Sewage Facilities Planning Module. The vote was unanimous.

Kaolin RE Holdings Corporation Amended Final Land Development Plan; AECOM Letter dated 4/25/21; Chester County Planning Commission Act 247 County Referral & Correspondence dated May 3, 2021.

Albert Jezyk referred to AECOM's letter dated April 25, 2021 noting the status of the approval conditions and recommended financial security. Prior to signing the amended final plan, the Chester County Planning Commission requested that the Township submit an Act 247 second review form.

Oxford Library Letter dated 4/21/21

Albert Jezyk referred to Oxford Library letter dated April 21, 2021 thanking the Township for its generous contribution.

PSATS April 2021 News Bulletin; American Rescue Plan Funding

Albert Jezyk referred to Pennsylvania State Association of Township Supervisors (PSATS) news bulletin about the American Rescue Plan Funding. PSATS will keep its members updated.

Township Owned House 2724 Lewisville Road; Tracey Richards Emergency Rental Assistance Packet & 4/21/21 Township Letter to Tracey Richards

Milt Rudy explained that the tenant Tracey Richards is two (2) months in arrears and has applied to the County for emergency rental assistance.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board of Supervisors April 5, 2021 Meeting Minutes were approved with a few minor corrections. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Milt Rudy, the Bills to be Paid for May were approved except for Roadmaster. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the bill to be paid for Roadmaster was approved. Estace Walters abstained from the vote.

Tax Collector

April 2021: \$7,018.52

Planning Commission

April Minutes: Mark signed the Kaolin Holdings development plan on April 1, 2021.

Zoning Hearing Board

No action.

Zoning/Building Report April 2021

Zoning Permits Issued: 1

Complaints: 1 continuation and 2 new

Roadmaster

Roadmaster Estace Walters thanked all those that helped with clean-up day and reported the following: he took trash to the dump from clean-up day; closed down Camp Bonsul Road, a tree fell over the power lines and PECO responded quickly; he got a call at 2 am from police and had to cut up a tree that fell across Hickory Hill Road; he looked at a spot in the road on Elk Mills that probably needs a pipe installed, he'll have to look into it more; and Dave Harlan patched 3 holes there and also a patch in the Bluffs.

Emergency Management Coordinator

Deputy Emergency Management Coordinator Milt Rudy stated that there has been nothing new and OXREM has not met in about a year.

Oxford Area Recreation Authority

No report.

Trails Report

No report.

Open Space Committee

Melanie Ryan reported that the Elk Creek Watershed Association has pledged \$10,000 for the Martin property.

OLD BUSINESS

Township Building Parking Lot – Temporary Usage by Old Stone Cider Barn

Albert Jezyk stated that Mark Gruber has a Certificate of Insurance.

NEW BUSINESS

Milt Rudy provided an update on the County's April 7th webinar on its final draft Hazard Mitigation Plan and the Oxford Regional Planning Commission's April 14th webinar on Stormwater strategy and initiatives.

PUBLIC COMMENT

Melanie Ryan thanked Milt for following up on the mapping.

Meeting Adjourned at 7:40 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer