

**ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
March 1, 2021**

The Board of Supervisors' March meeting began at 7:00 PM at the Elk Township Building. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member Milton Rudy.

Public Comment

No public comment

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session w/Township Solicitor 2/24/21

Albert Jezyk announced that the Board held an Executive Session with the Township Solicitor on February 24, 2021 to discuss the Hyatt Conditional Use, Armstrong Franchise Cable Agreement, and TOJO Mushrooms/South Mill Champs.

Milt Rudy stated that it was not discussed at the Hyatt Conditional Use Hearing whether the approval can be rescinded if the constraints of the approval are violated. The Board will follow-up on this with the Township Solicitor.

Attorney Debra A. Shulski of Riley, Riper, Hollin & Colagreco - TOJO Final Land Development Plan (Kaolin Mushrooms/South Mill Champs)

Attorney Debra A. Shulski of Riley, Riper, Hollin & Colagreco stated that she was appearing on behalf of the applicant Kaolin Mushrooms/South Mill Champs. Attorney Shulski explained that she has talked with the Township Solicitor Sam McMichael and Township Engineer Stan Corbett about the financial security and amended final plan, and that the applicant is requesting that the Board approve the amended plan subject to Sam's and Stan's approval.

Township Engineer Stan Corbett stated that he has no objections to what the applicant is requesting, that he has requested further information (RFI's 1-19) on the changes, and that he and Sam have coordinated on the terms of a conditional approval.

Resolution No. 2021-03 Conditional Approval of the Amendment to Previously Approved TOJO Mushrooms Final Land Development Plan

On a motion made by Estace Walters, seconded by Milt Rudy, the Board adopted Resolution No. 2021-03 Conditional Approval of the Amendment to Previously Approved TOJO Mushrooms Final Land Development Plan. The motion was unanimous.

Resolution No. 2021-04 Acceptance of Kings Row Road Right-of-Way as Described in the Deed of Dedication and as shown on the Kimberly A. Carrick and Ronald F. Carrick Final Minor Subdivision Plan

On a motion made by Estace Walters, seconded by Milt Rudy, the Board adopted Resolution No. 2021-04 Acceptance of Kings Row Road Right-of-Way as Described in the Deed of Dedication and as shown on the Kimberly A. Carrick and Ronald F. Carrick Final Minor Subdivision Plan. The motion was unanimous.

Resolution No. 2021-05 Proclamation of April 2021 as "Pennsylvania Safe Digging Month"

On a motion made by Estace Walters, seconded by Milt Rudy, the Board adopted Resolution No. 2021-05 Proclamation of April 2021 as "Pennsylvania Safe Digging Month". The vote was unanimous.

Resolution No. 2021-06 Addition of Kathleen M. Anderson Parcel No. 70-5-4.17 to the Elk Township Agricultural Security Area

On a motion made by Milt Rudy, seconded by Estace Walters, the Board adopted Resolution No. 2021-06 Addition of Kathleen M. Anderson Parcel No. 70-5-4.17 to the Elk Township Agricultural Security Area. The vote was unanimous.

COSTARS Salt Request for August 2021 through July 2022 Season

On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to participate in the COSTARS salt contract and to reserve 250 tons of salt for 2021-2022 season. The vote was unanimous.

Request for Permission to Conduct Amphibian and Reptile Research at the Chrome Barrens; Brandon M. Ruhe, The Mid-Atlantic Center for Herpetology and Conservation

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Board granted permission to The Mid-Atlantic Center for Herpetology and Conservation to conduct amphibian and reptile research at the Chrome Barrens. The vote was unanimous.

Conditional Use Hearing Held on 2/24/21 for Application of Darcie Meyer and Karen Hyatt Requesting Approval of a “Major Home Occupation” at 101 Ridgewood Lane, Oxford PA to be used as an “Aesthetic Salon”

Albert Jezyk stated that the Darcie Meyer and Karen Hyatt Conditional Use Hearing was held on February 24th and that the request for a major home occupation of an aesthetic salon was granted with conditions.

STAFF REPORTS

Secretary’s Report

On a motion made by Estace Walters, seconded by Milt Rudy, the Board of Supervisors February 1, 2021 Meeting Minutes were approved with one revision to Page 3 under “Open Space Earned Income Tax” (add to Milt Rudy’s response “rather than just changing the percentage”). The vote was unanimous.

Public Comment: Melanie Ryan stated that John Goodall suggested holding off on the questionnaire to property owners near the Martin property.

Treasurer’s Report

On a motion made by Estace Walters, seconded by Milt Rudy, the Bills to be Paid for March were approved except for Roadmaster. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the bill to be paid for Roadmaster was approved. Estace Walters abstained from the vote.

Tax Collector

February 2021: \$0

Planning Commission

February Minutes: William A. Willen; review lot in Hickory Hill; 2 acre lot; build a garage; C-1 By Right.

Zoning Hearing Board

No action.

Roadmaster

Roadmaster Estace Walters reported the following: 1) he picked up and disposed of a mattress on Barren Road; 2) he cold patched potholes on Old Forge Road and Glen Hope Road; 3) he got a call about a pipe crossing on Hickory Hill Road; the bank is washing out; Dave Harlan will repair with Rip; 4) he got a complaint about a resident on Rogers Road dumping snow and dirt in middle of the road and he called the cops but didn't hear back, Brian pushed it off; 5) it's been a snowy, sleety, rainy month; thanks to Brian's crew for taking care of everything; had a few mishaps, a mailbox and fence was taken out, Brian fixed them both; 6) Estace and Albert will ride the roads and look at what needs to be done; a lot of areas need repair; not sure if we can pave a road this year; might have to repair a bunch of them.

Public Comment: Suzanne Dougherty asked Estace to please look at Blake Road.

Emergency Management Coordinator

Deputy Emergency Management Coordinator Milt Rudy reported that he received an inquiry from the Department of Emergency Services, and he let them know that he is the Acting Emergency Coordinator.

Albert Jezyk stated that we are looking for an Emergency Management Coordinator and if anyone is interested, we would be happy to have them.

Estace Walters stated that we might be able to have another Township's Emergency Management Coordinator serve for Elk Township.

Milt Rudy stated that he will float that idea at the next OXREM meeting.

Oxford Area Recreation Authority

No report.

Building/Zoning Report

Zoning Permits Issued: 3

Building Permits Issued: 5

Complaints: 2 (Chickens at 2717 Lewisville Road; Fence at 9023 Hickory Hill Road)

TRAILS REPORT

No report.

OLD BUSINESS

Open Space Committee

Melanie Ryan stated that the Open Space Committee has never been requested to comment on anything and would like to be more active. Melanie will confirm the committee members.

Estace Walters stated that the Board has previously worked together with the Open Space Committee.

Milt Rudy suggested that the Brandywine Conservancy work with the Open Space Committee.

NEW BUSINESS

Spring Clean-up Day

The Board agreed to hold the spring clean-up on April 17th.

PUBLIC COMMENT

No further public comment.

Meeting Adjourned at 8:05 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer