

**ELK TOWNSHIP
BOARD OF SUPERVISORS
DRAFT MEETING MINUTES
October 5, 2020**

The Board of Supervisors October meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were in attendance: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member Milton Rudy.

PUBLIC COMMENT

No public comment

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Kaolin RE Holdings Corporation Financial Security Extension and Modification Request (TOJO Mushrooms Final Land Development Plan)

Attorney Debra Shulski of Riley Riper Hollin & Colagreco stated that Kaolin RE Holdings Corporation ("Kaolin") has been working on the final resolution of the financial security and is requesting an additional six (6) months. Debra explained that the PA Municipal Planning Code provides that Kaolin may install improvements or provide financial security, and that they have been back and forth with the Township Solicitor and Township Engineer.

On a motion made by Estace Walters, seconded by Milt Rudy, the Board granted Kaolin RE Holdings Corporation a six-month extension (November 22, 2020 to May 22, 2020) in which to execute Elk Township's developer's agreement and financial security agreement and post financial security in form and in an amount which is acceptable to the Township as condition of the Township signing and releasing the Final Plan for recording. The motion was unanimous.

Rick L. Leibold Final Lot Add On Plan dated 10/25/19 Last Revised 9/2/20 - SALDO Waiver Requests; Concord Land Planners & Surveyors, Inc. Correspondence dated 9/2/20; AECOM Correspondence dated October 4, 2020

Albert Jezyk stated that the Township Engineer has no objections to the waiver requests and has no objections to a conditional approval.

On a motion made by Estace Walters, seconded by Milt Rudy, the Board granted the following Elk Township Subdivision and Land Development Ordinance waiver requests for the Rick L. Leibold Final Lot Add On Plan dated October 25, 2019 Last Revised September 2, 2020: Sections 402.A (drafting standards); 402.C (existing features to be provided on plan); and 521.B.1 (on-lot sewage systems primary and replacement systems). The motion was unanimous.

On a motion made Estace Walters, seconded by Milt Rudy, the Board approved the Rick L. Leibold Final Lot Add On Plan dated October 25, 2019 Last Revised September 2, 2020 conditioned upon the Township Solicitor's review and approval of the access easement agreement for the proposed driveway. The vote was unanimous.

Deed of Dedication for Additional Right-of-Way Kings Row Road (Kimberly A. Carrick and Ronald F. Carrick Final Minor Subdivision Plan dated June 8/2020 Last Revised 6/8/20)

On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to accept the Deed of Dedication for the Kings Row Road additional right-of way as shown on the Kimberly A. Carrick and Ronald F. Carrick Final Minor Subdivision Plan dated June 8/2020 Last Revised 6/8/20) conditioned upon the Township Solicitor's review and approval. The vote was unanimous.

Department of the Auditor General “Management Representation Letter” and “Exit Conference Memorandum” (2019 Liquid Fuels/State Fund Audit)

On a motion made by Estace Walters, seconded by Milt Rudy, the Board authorized Township Seretary Terri Kukoda to sign the Department of the Auditor General “Management Representation Letter” and “Exit Conference Memorandum” and to represent the Board of Supervisors during the examination of Elk Township’s Liquid Fuels Tax Fund. The vote was unanimous.

Union Fire Company No. 1 Borough & Township Liaison Committee Meeting 10/22/20

Albert Jezyk will attend the Union Fire Company No. 1 borough and township liaison committee meeting on October 22, 2020.

STAFF REPORTS

Secretary’s Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the September 14, 2020 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer’s Report

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bills to be Paid for October except for Roadmaster were approved. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bill to be Paid for Roadmaster was approved. Estace Walters abstained from the vote.

Tax Collector

September 2020: \$38.46

Planning Commission

September 2020: Signed the Carrick subdivision plan; reviewed the Leibold information; waiting on Stan Corbett’s comments.

Zoning Hearing Board

No activity.

Building/Zoning Report

No report.

Roadmaster

Roadmaster Estace Walters reported the following: Barren Road is paved and striped, Dave Harlen did a good job, replaced a pipe and put a swale in some of the driveways before paving; two trees fell – one that PECO took care of on Camp Bonsul Road and one on Hickory Hill Road that Steve Snyder cut up and Chris Weaver used his tractor to get off the road; got a call about Old Forge Road - rocks keep washing down the street under heavy storms (Dave Harlen will handle this): Dave Harlan will paint the speed bumps on Old Forge Road.

Emergency Management Coordinator

Deputy Emergency Management Coordinator Milt Rudy reported that he attended the virtual meeting, and the main topic was Union Fire Company's need for more funding. Also discussed was the status of the radios and improvements to the cell tower.

Oxford Area Recreation Authority

September Report: OARA will not be holding Haunted Park fundraiser; instead they will host a "Movie in the Park" event; tentative date is Saturday October 10th with a rain date of Saturday October 17th; limit of 250 people will be permitted with social distance spacing; Landhope Farms is the first major sponsor.

Trails Report

Trail Coordinator Pal Durborow reported that he has not heard back from Lexi Rose and suggested that the Board consult with the Township Solicitor. Pal put up fifteen (15) new markers on the yellow trail and cut some small trees that fell. There is a post that needs to be mowed so that it can be seen. Estate Walters will have Chris Weaver mow.

OLD BUSINESS

No Old Business.

NEW BUSINESS

Oxford Library Voting Information & Ballot Drop-off

Milt Rudy stated that beginning on October 7th, Chester County Voter Services will have voting information and a ballot drop-off location.

Reserves of Coventry Greene Speeding Complaints

Milt Rudy stated that residents have been complaining about speeding in his neighborhood. Milt has done some research on speedbumps and the concern would be the curve. Milt asked if the Board would consider installing speedhumps.

Albert Jezyk asked about the details and difference between speedbumps and speedhumps.

Estate Walters asked about how apart speedbumps need to be.

The Board agreed to continue to look into this issue.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:45 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer