

**ELK TOWNSHIP
BOARD OF SUPERVISORS
DRAFT MEETING MINUTES
November 7, 2020**

The Board of Supervisors November meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were in attendance: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member Milton Rudy. Township Solicitor Sam McMichael was also in attendance.

PUBLIC COMMENT

No public comment

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session w/Township Solicitor and Township Engineer 11/7/20

Albert Jezyk stated that an executive session was held prior to tonight's meeting with the Township Solicitor and Township Engineer to discuss Kaolin RE Holdings Corporation (TOJO Mushrooms Final Land Development Plan).

Kaolin RE Holdings Corporation (TOJO Mushrooms Final Land Development Plan) Site Stabilization Agreement

Attorney Debra Shulski of Riley Riper Hollin & Colagreco provided an overview of the Site Stabilization Agreement for the Kaolin RE Holdings Corporation project (TOJO Mushrooms Final Land Development Plan).

Township Solicitor Sam McMichael explained that the agreement was not ready for execution. However, it was his opinion that we would be able to resolve all issues, and that he and Stan would address them with Attorney Riper.

On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to sign the Site Stabilization Agreement for the Kaolin RE Holdings Corporation project (TOJO Mushroom Final Land Development Plan) and to allow the start of the site improvements. The motion to sign the Site Stabilization Agreement was conditioned the Township Solicitor's and Township Engineer's approval of the terms. The motion was unanimous.

Springlawn Road Trail

Albert Jezyk stated that the Township has received a complaint from Susan Cooper about hunters being on her property. Township Solicitor Sam McMichael proceeded to discuss with issue directly with Susan.

Trail Coordinator Pal Durborow asked the Board whether to put up trail closed signs during firearms only season. The Board directed Pal to put up trail closed signs during firearms only season.

United States Postal Service Lease (2020-2025); Jones Lang LaSalle Brokerage, Inc. Commission Agreement

On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to sign the United States Postal Service Lease (2020-2025) and the Jones Lang LaSalle Brokerage, Inc., Commission Agreement. The vote was unanimous.

Lease for Township Owned House – Tracey Richards (Tenant); Repair/Maintenance Estimate; Reimbursement to Milt Rudy for New Washing Machine Purchased

Albert Jezyk stated that the lease for the Township owned house is due for renewal. The Board discussed the repairs/maintenance estimate and agreed to all the repairs except the fence. The Board also agreed to the reimbursement to Milt Rudy for the new washing machine purchased for the house. The Board discussed whether to increase the rent and agreed to increase the rent by \$50 per month.

Oxford Library Correspondence dated 10/13/20 – Request for Increase in Funding from \$2,858 to \$3,698 (.50 cents per capita increase)

On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to Oxford Library's request to increase the funding from \$2,858 to \$3,698 (.50 cents per capita increase). The vote was unanimous.

2021 Budget Work Meeting (3rd or 4th week of Nov)

The Board agreed to hold the 2021 Budget Work Meeting on Tuesday, November 24th at 6:00 PM.

STAFF REPORTS

Secretary's Report

No report (October meeting minutes to be approved next month).

Treasurer's Report

On a motion made by Milt Rudy, seconded by Albert Jezyk, the Bills to be Paid for November (no Roadmaster hours) were approved. The vote was unanimous.

Tax Collector

October 2020: \$81.45

Planning Commission

October 2020: Mark signed the Leibold plan.

Zoning Hearing Board

No activity.

Building/Zoning Report

No report.

Roadmaster

Roadmaster Estace Walters reported the following: Chris mowed the banks and trails; Township truck needs to be inspected.

Emergency Management Coordinator

Deputy Emergency Management Coordinator Milt Rudy reported that he participated in a webinar and that we are supposed to get five (5) radios but there's no clear timeline.

Oxford Area Recreation Authority

October Report: OARA was not able to hold it's annual Haunted Hay Ride fundraiser; held an outdoor movie night and raised \$953; have begun work on the rain garden restoration project; adopted a resolution to apply for a PECO Green Region Grant; Joe Starcheski has been appointed to fill a vacancy; please be prepared to make appointments/reappointments to any board positions expiring this year.

OLD BUSINESS

No Old Business.

NEW BUSINESS

Oxford Regional Planning Commission

Albert Jezyk stated that the Oxford Regional Planning Commission has been talking about trying to get the Historical Commission back together.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:45 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer