

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
June 1, 2020**

Due to the current public risk factors, the Elk Township Board of Supervisors June 1, 2020 meeting was not conducted "in person". The Board arranged for joint telephone conference call that was conducted as a "telephone town hall" audio meeting. The same "in person" meeting protocols established for public meetings, participation and voting was followed. Public participation was encouraged and anyone wishing to participate was able to do so by dialing a toll-free number and entering an access code.

The Board of Supervisors June 1, 2020 joint telephone conference call conducted as a "telephone towns hall" audio meeting convened at 7:00 PM. The following Supervisors participated: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member Milton Rudy.

Public Comment

No public comment

Agreement for the Sale and Purchase of an Agricultural Conservation Easement to the County and a Local Government Unit Jointly in Perpetuity; Funding Agreement to Purchase a Deed of Agricultural Conservation Easement (UPI # 70-4-29.5, 18.53 Acres, Property Owner John S. Buchanan)

Albert Jezyk stated that the County will pay \$86,720.40 at \$4,680 per surveyed acres for 18.53 acres and the Township will pay \$39,024.18 at \$2,106 per surveyed acres for 18.52 towards the conservation easement for property owned by John S. Buchanan UPI #70-4-29.5 located at 503 Camp Bonsul Road.

On a motion made by Estace Walters, seconded by Milt Rudy, the Board agreed to sign the Agreement for the Sale and Purchase of an Agricultural Conservation Easement to the County and a Local Government Unit Jointly in Perpetuity; Funding Agreement to Purchase a Deed of Agricultural Conservation Easement (UPI # 70-4-29.5, 18.53 Acres, Property Owner John S. Buchanan) conditioned upon the Township Solicitor's review of the agreements. The vote was unanimous.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

STAFF REPORTS

Secretary's Report

On a motion made by Albert Jezyk, seconded by Estace Walters, the May 4, 2020 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Albert, the Bills to be Paid for June except for Roadmaster were approved. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bill to be Paid for Roadmaster was approved. Estace Walters abstained from the vote.

Tax Collector

May 2020: \$5,436.64

Planning Commission

May 2020: No new business.

Zoning Hearing Board

Public Notice of Public Hearing to be held on June 22, 2020 at 7 PM for the Application of Jon M. Cowart, Jr., and Kimberly L. McGowan-Cowart request for Special Exception for property located on Old Forge Road UPI #70-2-25.3 72 acres.

Albert Jezyk stated that the applicants wish to construct a single-family residence and are requesting a special exception which include allowing storm sewers within the steep slope district.

The Board agreed that the Township Solicitor and Township Engineer should review the application and advise the Board of any concerns.

Building/Zoning Report

Jan-May 2020: 6 Zoning Permits Issued; 11 Building Permits Issued; 1 Occupancy Permit Issued; 1 Complaint (junk at 204 Glen Hope Road)

Roadmaster

Roadmaster Estace Walters reported the following: he fixed another pothole on Barren Rd, cut up a tree on the white trail on Barren Rd; he picked up a mattress on Hickory Hill Rd (thanks to Pal for letting us use his dumpster); he weed-eated the banks at 472 and King Row Rd; he had a resident call about speeding on Blake Rd that wanted speed humps. Estace told him that we don't do speed humps, Estace has contacted the State Police and they are going to run speed traps for us; he instructed Brian to put up two Children-at-Play signs spanning the two residents that were concerned; Chris mowed the road banks and the spur trails; Estace looked at Barren Rd with Dave Harlan and the estimate was \$160,000 to ditch and pave the road; there is concern about three driveways that will need a swale to keep the water off the road.

Albert Jezyk stated that the Township will need install some type of swale at the three (3) driveways and asked if that is included in Dave's estimate.

Estace Walters responded that he thinks that the driveways are included in Dave's estimate. Estace will look to see if the \$160,000 includes the ditching.

Albert Jezyk stated that the Board needs to ask Dave Harlan to provide a detailed quote.

Emergency Management Coordinator

Deputy Emergency Management Coordinator Milt Rudy provided an update on the County's COVID-19 case numbers. Milt stated that the fire/ambulance company's call volume has been dormant, and that there are no unmet needs nor critical food issues in Pennsylvania.

Oxford Area Recreation Authority

No report.

Trails Report

Trail Coordinator Pal Durborow reported that two (2) of the "pets must be leashed" signs are lost and he's ordered three (3) more, which he'll bolt down all the way through the board. Pal stated that the trails look good and that the clean-up was very good.

The Board thanked Pal for his time and efforts.

OLD BUSINESS

Township Owned House Maintenance/Repairs

Milt Rudy stated that the contractor is completing the required paperwork. Milt will review the list of maintenance/repair items and meet with the contractor to discuss.

Public Comment: Donna Ellingsen asked if there are any future long-term plans for the property.

Albert Jezyk responded that the property will stay as a rental.

Oxford Area Regional Planning Commission (OARPC)

Albert Jeyzk stated that Tiffany Bell of West Nottingham Township is looking into putting together a committee to discuss regional transportation issues and will need elected officials to serve on the committee. The concerns to be addressed include a 5-point intersection at Route 272 and a trail system throughout the area. Any/all meetings about public transportation will be open to the public.

Estate Walters stated that he would serve on the committee. Estate will attend the next OARPC meeting to gather more information.

NEW BUSINESS

Speeding Complaints

Milt Rudy stated that he has received lots of complaints about speeding, mostly in his neighborhood.

Albert Jezyk suggested that Milt advise residents to call the State Police.

Election Day

Estate Walters stated that he and Rich Orpneck will set the building up for social distancing and advised everyone to do their best to stay away from people.

Albert Jezyk advised everyone to be diligent with masks and washing hands.

Milt Rudy stated that West Chester has supplied masks and cleansers.

Estate Walter thanked Rich Orpneck for helping set up for the election.

Rich Orpneck stated that he has three (3) sets of reports for checking in and has procedures in place.

Albert Jezyk expressed appreciation for everyone's patience.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 8:05 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer