

**ELK TOWNSHIP
BOARD OF SUPERVISORS
DRAFT MEETING MINUTES
August 3, 2020**

The Board of Supervisors August meeting convened at 7:08 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were in attendance: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member Milton Rudy.

PUBLIC COMMENT

No public comment

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session 8/3/20 w/Township Solicitor (Rogers Road; Pot Hole Damage Claim)

Albert Jezyk announced that the Board held an Executive Session with the Township Solicitor prior to this evening's meeting. Issues discussed at the Executive Session were Rogers Road and a pothole damage claim. The Township Solicitor will continue to work on the Rogers Road issue and the pothole damage claim has been submitted to the Township's insurance company.

Awarding of Contracts for Roadwork Equipment Rental w/Operator & Snow Plowing/Ice Removal Services Equipment Rental w/Operator

Albert Jezyk stated that there was one Snow Plowing/Ice Removal Services Equipment Rental w/Operator bid submitted by Carter & Sons Lawncare, Inc. and one Roadwork Equipment Rental w/Operator bid submitted by Harlan Construction Company. Prices for snow plowing/ice removal services are the same last year and there is a slight price increase for roadwork equipment rental.

On a motion made by Estace Walters, seconded by Milt Rudy, the Board awarded the Roadwork Equipment Rental w/Operator contract to Harlan Construction Company. The vote was unanimous.

On a motion made by Estace Walters, seconded by Milt Rudy, the Board awarded the Snow Plowing/Ice Removal Services Equipment Rental w/Operator contract to Carter & Sons Lawncare, Inc. The vote was unanimous.

Kimberly A. Carrick and Ronal F. Carrick; Application for Subdivision; Final Minor Subdivision Plan/Carrick Parcel Line Change; AECOM Correspondence dated 7/23/20; Chester County Planning Commission Correspondence dated 7/17/20

Albert Jezyk stated that AECOM has reviewed the plan and there are outstanding issues to be addressed.

Rick L. Leibold Application for Subdivision; Final Lot Add On Plan; AECOM Correspondence dated 7/23/20

Albert Jezyk stated that AECOM has reviewed the plan and there are outstanding issues to be addressed.

Eastern Salt 2019-2020 Sodium Chloride Salt Storage Fees

Albert Jezyk stated that the COSTARS 2019-2020 Sodium Chloride Salt Agreement with Eastern Salt provides that salt storage fees will be charged for tons short of the minimum requirement.

Board of Supervisors September Meeting (Reschedule)

The Board agreed to reschedule its September meeting to Monday, September 14th.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Milt Rudy, the July 6, 2020 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bills to be Paid for August except for Roadmaster were approved. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Milt Rudy, the Bill to be Paid for Roadmaster was approved. Estace Walters abstained from the vote.

Tax Collector

July 2020: \$167.95

Planning Commission

July 2020: Welcomed new P.C. member Sherri Matis-Mitchell; reviewing the Kings Row Road Carrick parcel line change; no objection to the plan.

Zoning Hearing Board

No activity.

Building/Zoning Report

June/July 2020: 4 Zoning Permits; 3 Building Permits; 3 Complaints.

Roadmaster

Roadmaster Estace Walters reported the following: he took trash to the dump; called the state about two issues at Route 472 and Brick Meeting House Road; talked to Dave Harlan about starting Barren Road; got a call about the Rogers Road bridge. Estace will follow-up with Dave Harlan about the Barren Road quote.

Emergency Management Coordinator

Deputy Emergency Management Coordinator Milt Rudy stated that there has not been an OXREM meeting.

Oxford Area Recreation Authority

July Report: No meetings in March, April or May due to COVID-19 restrictions; Pitch Hit and Run and Kids to Park day were cancelled; dog park, pavilion and playground were closed; County is now designated Green and the park is open.

Trails Report

No report.

OLD BUSINESS

Springlawn Road Trail

Estace Walters stated that Pal Durborow has put up the dog leash signs again.

NEW BUSINESS

Estate Walters gave an overview of the recent Transportation Management Association of Chester County meeting. The association is looking into grants and moving forward as a regional group.

Albert Jezyk that the Oxford Regional Planning Commission is talking about starting a regional historic commission and that there was a question on whether we have completed a historic atlas. Albert will follow-up with Mary Gruber.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 8:00 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer