

**ELK TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
October 7, 2019**

The Elk Township Board of Supervisors October Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., and Vice Chairman Estace Walters. Member James George was not present.

**Public Comment**

No public comment

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**Executive Sessions 9/19/19 w/Township Solicitor & 10/7/19 w/Attorney Sebastian**

Albert Jezyk stated that Executive Sessions were held with the Township Solicitor and Attorney Sebastian to discuss the ACRE law and the Attorney General's correspondence regarding the David Fisher chicken farm. The Township Solicitor has advised that it is not in the best interest of the Township to fight against the Attorney General and ACRE. Attorney Sebastian will proceed with drafting an ordinance amendment in compliance with ACRE.

**Kimberly & Ronald Carrick Application for Stormwater Management (Single Family Residence); Agreement for Professional Plan Review Services**

Albert Jezyk stated that the Township has received Kimberly & Ronald Carrick's Application for Stormwater Management (single family residence).

**Union Fire Company No. 1 2018 Audit**

Albert Jezyk stated that the Township provided an overview of the Union Fire Company No. 1 2018 Audit.

**Union Fire Company No. 1 2020 Fire Protection and Ambulance Contracts**

Albert Jezyk read aloud the Union Fire Company No. 1 2020 Fire Protection and Ambulance Contracts.

On motions made by Jim George, seconded by Estace Walters, the Board agreed to sign the Union Fire Company No. 1 2020 Fire Protection and Ambulance Contracts. The vote was unanimous.

**2020 Budget Work Meeting**

The Board agreed to hold the 2020 Budget Work Meeting on Monday, October 28<sup>th</sup>.

**Agreement for Snow Plowing/Ice Removal Services**

On a motion made by Estace Walters, seconded by Jim George, the Board agreed to sign the Agreement for Snow Plowing/Ice Removal Services to be provided by Carter & Sons Lawncare, Inc. for the 2019-2020 season. The vote was unanimous.

**Village Builders Quote for Kitchen Conversion to Office Space**

Albert Jezyk stated that Bill Knapp has provided a quote to convert it to an ADA compliant office. Jim Whitesel has confirmed with the Church that it no longer needs use of the hall. There will still be a small kitchen area with a refrigerator, stove and sink. The hall will no longer be rented out for private events.

Albert stated that the aluminum siding, handrails, and inside of the Post Office needs to be painted.

The Board agreed to table this issue and get additional quotes.

**Stormwater Management Ordinance Amendment (PA Act 15 of 2018)**

Albert Jezyk stated that the Stormwater Management Ordinance needs to be amended for an exemption for high tunnels (PA Act 15 of 2018). The Township Engineer and Township Solicitor will start working on the amendment.

**STAFF REPORTS**

**Secretary's Report**

On a motion made by Estace Walters, seconded by Jim George, the September 3, 2019 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

**Treasurer's Report**

On a motion made by Estace Walters, seconded by Albert Jezyk, the Bills to be Paid for October were approved except for Roadmaster. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster was approved. Estace Walters abstained from the vote.

On a motion made by Estace Walters, seconded by Jim George, the Bill to be Paid for Assistant Roadmaster was approved. Albert Jezyk abstained from the vote.

**Tax Collector**

September 2019: \$53.46

**Planning Commission**

September Meeting: Mark Gruber signed off on the TOJO Mushrooms plan. No other new business.

**Zoning Hearing Board**

Nichole Hudson Zoning Hearing held on September 12, 2019; variances granted w/conditions.

**Building/Zoning Report**

September 2019: 2 Zoning Permits; 2 Building Permits

**Roadmaster**

Roadmaster Estace Walters reported that Estace and Albert checked roads for paving; Albert fixed his roads where destroyed by storms in the summer; Dave Harlan paved Camp Bonsul Road, patched Reisler Road, put rip on Hickory Hill Road; got several calls thanking us for paving Camp Bonsul Road, someone requested a speed hump because people are now driving faster, he called the post office about delivering the mail while road is closed; Brian took a big branch off of Reisler Road; and he called the State about a trailer parking in the trail parking lot on Chesterville Road side.

**Emergency Management Coordinator**

Deputy Emergency Management Coordinator Milt Rudy reported that there will be a "Stop the Bleed" presentation in December at Lower Oxford; PSATS fall forum was held in September; the radios are ready and he will pick those up; and he received the presentation from SCCEMS.



**Oxford Area Recreation Authority**

September Report: "Share Your Wares" day was cancelled due to lack of vendor participation; 4<sup>th</sup> annual Haunted Park and Hay Ride will be on Friday, October 11<sup>th</sup> and Saturday, October 12<sup>th</sup>; trail repair financed by Dockstader grant has been completed; electric services has been installed at the pavilion and baseball fields; still in need of new board members to fill vacancies.

**OLD BUSINESS**

No old business.

**NEW BUSINESS**

Albert Jezyk stated that the Coventry Green yard sale is this Saturday from 8:00 am to 3:00 pm.

**PUBLIC COMMENT**

No public comment.

Meeting adjourned at 7:45 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer