

**ELK TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
July 1, 2019**

The Elk Township Board of Supervisors July Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Vice Chairman Estace Walters and Member James George. Chairman Albert Jezyk was present for part of the meeting.

**Public Comment**

No public comment

**George Robert Gregg & Carolyn Mildred Gregg (Deceased) Preliminary/Final Two Lot Preliminary/Final Subdivision Plan dated 8/19/14 Latest Revision 4-24-17; AECOM Correspondence dated 6/19/18**

Estace Walters stated that the applicant has advised that he is not proceeding with the subdivision plan.

On a motion made by Estace Walters, seconded by Jim George, the Board denied the George Robert Gregg and Carolyn Mildred Gregg (Deceased) Preliminary/Final Two Lot Preliminary/Final Subdivision Plan dated August 19, 2014 latest revision April 24, 2017. The denial was based on the outstanding ordinance items noted in AECOM correspondence dated June 19, 2018. The vote was unanimous amongst Supervisors present.

**TOJO Mushrooms Final Land Development Plan – Government Specialists, Inc., Correspondence dated 6/10/19 Request for Waiver of Chester County Planning Commission Review; Stan Corbett e-mail dated 6/26/19**

Estace Walters stated that Government Specialists, Inc., has requested a waiver of the requirement to submit the final land development plan to the Chester County Planning Commission for review. The Township Solicitor has advised that this is acceptable if Township Engineer confirms that the plan is substantially the same as the final plan. The Township Engineer has reviewed the plan and advised that the plan appears to be compliant with the preliminary plan.

On a motion made by Jim George, seconded by Estace Walters, the Board granted a waiver of Article III, Section 305.A.2 Table 3-4 of the Elk Township Subdivision and Land Development Ordinance, as amended, for the TOJO Mushrooms Final Land Development Plan. The motion was unanimous amongst Supervisors present.

**TOJO Mushrooms Final Development Plan – Town Square Engineering Correspondence dated June 24, 2019; AECOM Correspondence dated 6/13/19 (Final Land Development Plan); AECOM Correspondence dated 6/26/19 (Drip Irrigation Design Plans)**

Estace Walters stated that Town Square Engineering has provided responses to AECOM's review comments and has submitted a revised plan. The Township Engineer will review the revised plan and provide comments to the Township.

**Harry S. Chapman Application for Hearing (Variance)**

Estace Walters stated that Harry S. Chapman has submitted an Application for Hearing requesting a variance. The Zoning Hearing Board Solicitor will schedule the hearing.

**The Land Conservancy of Southern Chester County Amended Application for Hearing (Variance/Appeal of Determination of Zoning Officer Decision)**

Estate Walters stated that The Land Conservancy of Southern Chester County has submitted an amended application requesting a variance and appealing the determination of the Zoning Officer's decision. The hearing is scheduled for July 9, 2019 at 6:30 PM.

**2019/2020 Invitation to Bid for Roadwork Equipment Rental, Blacktop Mixes, Aggregate Material, Snow Plowing/Ice Removal Services**

Estate Walters stated that the 2019/2020 Invitation to Bid for Roadwork Equipment Rental, Blacktop Mixes, Aggregate Material, and Snow Plowing/Ice Removal Services are ready to be advertised.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**  
**STAFF REPORTS**

**Secretary's Report**

On a motion made by Estate Walters, seconded by Jim George, the June 10, 2019 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

**Treasurer's Report**

On a motion made by Estate Walters, seconded by Jim George, the Bills to be Paid for July were approved except for Roadmaster. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster was approved. Estate Walters abstained from the vote.

**Tax Collector**

June 2019: \$439.33

**Planning Commission**

No report.

**Building/Zoning Report**

No report.

**Roadmaster**

Roadmaster Estate Walters reported the following: he cut limbs back from stop signs/ picked up concrete dropped on Elk Mills Road; cut banks back on Route 472 and King Row Road; had Brian get rid of couple of trees that fell on Hickory Hill Road; had Snyder and Sons chip up brush on the side of the road; got calls about high grass on Hickory Hill Road; Albert checked the trees on Hickory Hill Road and check Rogers Road; and talked to the State about guard rails and about Old Forge Road and Route 472. Estate and Chris will continue to work on the trails.

**Emergency Management Coordinator**

Deputy Emergency Management Coordinator Milt Rudy reported that Stephen Roberts has resigned as OXREM Secretary.

Estate Walters stated that Mr. Reynolds is representing three (3) townships and has three (3) votes. The other Townships each have only one representative with only one (1) vote. Estate advised Milt to let the Board know if it can be of any help.

**Oxford Area Recreation Authority**

No report.

**OLD BUSINESS**

**International Property Maintenance Code**

Estate Walters stated that the Board didn't adopt the International Property Maintenance Code last month and that some people thought it would be too intrusive.

Albert Jezyk stated that some Townships have it in their Zoning Ordinances and that we'll try to get a copy from Lower Oxford Township.

Jim George stated that the Board should have an executive session with the Township Solicitor and Zoning Officer to discuss.

**NEW BUSINESS**

No new business.

**PUBLIC COMMENT**

Milt Rudy asked if anything has been done about purchasing a generator.

Albert Jezyk responded that he'll look into it.

Meeting adjourned at 7:39 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer