

**ELK TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
APRIL 1, 2019**

The Elk Township Board of Supervisors April Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

Public Comment

No public comment

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Albert Jezyk welcomed a member of the Boy Scouts working on his Merit Badge.

Harry S. Chapman Two Lot Subdivision Final Plan

Albert Jezyk stated that the Township has received an application for the Harry S. Chapman Two Lot Subdivision Final Plan. The plan will be forwarded to the Township Engineer and appropriate agencies for review.

Mark & Mary Gruber Old Stone Farm Stormwater Management Plan (Simplified Approach); AECOM Correspondence dated 3/25/19

Albert Jezyk stated that the Township has received an application for the Mark & Mary Gruber Old Stone Farm Stormwater Management Plan. The Township Engineer has reviewed the plan and provided comments on the items to be addressed.

Township Building & Post Office Parking Lot Repaving & Striping

The Board agreed to start looking into quotes for the parking lot repaving and striping.

Proposal for Acceptance of Donated Radios and Related Equipment

Deputy Management Coordinator Milt Rudy provided information on the proposal for acceptance of donated radios and related equipment from Chuck Freese, President of FreCOM, Inc. The license would cost about \$400-\$500 for ten (10) years and cover Elk Township. An upgraded license would be required if the Township wants its own frequency.

On a motion made by Albert Jezyk, seconded by Jim George, the Board agreed to send a letter of acceptance for the donated radios. The motion was unanimous.

Request for Information – 2019 Chester County Transportation Improvements

Albert Jezyk referred to the County's request for information on the 2019 Chester County Transportation Improvements. Estace Walters will review the list and add to it if necessary.

Executive Session

Albert Jezyk announced that an Executive Session was held on March 19th with the Township Solicitor and Township Engineer to discuss the Kaolin RE Holdings Corporation Zoning Hearing Application for the TOJO Mushrooms property.

Kaolin RE Holdings Corporation Zoning Hearing

Albert Jezyk stated that the Kaolin RE Holdings Corporation Zoning Hearing was held on March 28th and will be continued to April 19th.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the March 4, 2019 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Jim George, seconded by Albert Jezyk, the Bills to be Paid for April were approved except for Roadmaster. The vote was unanimous.

On a motion made by Albert Jezyk, seconded by Jim George, the bill to be paid for Roadmaster was approved. Estace Walters abstained from the vote.

Tax Collector

March 2019: \$5,977.70

Planning Commission

March Meeting Minutes: PC's reviewed Landscapes3 correspondence and discussed the Kaolin Mushrooms requested variances for the TOJO property.

Building/Zoning Report

March 2019: 1 Building Permit issued; 1 complaint received.

Roadmaster

Roadmaster Estace Walters reported that he cleaned up tires from Barren Road and Camp Bonsul Road; Snyder & Sons took care of the tree hanging on Hickory Hill Road; he inspected PECO's job on Old Forge Road and the road looks fine; and clean up day is Saturday, April 6th.

Estace and Scott Fetterolf have continued to empty the trash bins at the park. Estace will ride the roads with Dave Harlan and Dave will fill in potholes. Estace will get a price from Snyder & Sons for the tree on Hickory Hill Road.

Emergency Management Coordinator

Deputy Management Coordinator Milt Rudy reported that it was business as usual at the last meeting and that things are proceeding.

Oxford Area Recreation Authority

No report.

OLD BUSINESS

International Property Maintenance Code

Jim George stated that the Board previously discussed the International Maintenance Code and would like to proceed with adopting. Scott Moran needs to provide information for certain areas of the code.

Baker Road Drainage

Estace Walters stated that Dave Harlan looked at the Baker Road drainage and is not sure if anything can be done. Estace will look at the drainage area again.

Landscapes3 Plan

Albert Jezyk stated that the Oxford Regional Planning Commission would like approval to endorse the County's Landscapes3 plan.

On a motion made by Al Jezyk, seconded by Jim George, the Board approved the Oxford Regional Planning Commission's endorsement of the County's Landscape3 plan. The motion was unanimous.

NEW BUSINESS

No new business.

PUBLIC COMMENT

Alesia Steward asked when the ramp will be started.

Albert Jezyk responded that work will begin tomorrow.

Meeting adjourned at 7:50 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer