

**ELK TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
June 4, 2018**

The Elk Township Board of Supervisors June Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

**Public Comment on Agenda Items**

No public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**AECOM Correspondence dated 5/25/18 Re: TOJO Mushrooms Sewage Facilities Planning Module**

Al Jezyk stated that the Township Engineer has advised that all issues have been addressed for the TOJO Mushrooms Sewage Facilities Planning Module.

**Resolution No. 2018-06 - Resolution for Plan Revision for New Land Development TJA Properties, LLP (TOJO Mushrooms) Sewage Facilities Planning Module**

On a motion made by Jim George, seconded by Estace Walters, the Board adopted Resolution No. 2018-06 for Plan Revision for New Land Development TJA Properties, LLP (TOJO Mushrooms) Sewage Facilities Planning Module. The vote was unanimous.

**TJA Properties LLP (TOJO Mushrooms) On-Lot Sewage Management Agreement**

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the TJA Properties LLP (TOJO Mushrooms) On-Lot Sewage Management Agreement. The vote was unanimous.

**Resolution No. 2018-07 Authorized Official Designation for Greenways, Trails, and Recreation Program Grant**

Al Jezyk stated that the Township might apply for this grant in the future.

**State Representative John Lawrence Correspondence dated 5/16/18 – “Bridge Bill” Legislation**

Al Jezyk stated that there are no bridges that fall under the “Bridge Bill” legislation.

**Brandywine Valley SPCA Animal Protective Services Agreement 2019 5-Year Agreement**

The Board agreed to table this issue for a future date.

**Department of Auditor General Examination of Liquid Fuels Tax Fund (1/1/17 to 12/31/17)**

Al Jezyk stated that there were no issues/findings during the Liquid Fuels audit.

**Invitation to Bid – Aggregate Materials, Blacktop Mixes Materials, Roadwork Equipment Rental, Snow/Ice Removal Equipment Rental**

Al Jezyk stated that that bid specifications will be the same as last year. The Board agreed to advertise the invitation to bid.

**July Board of Supervisors Meeting (Reschedule)**

The Board agreed to reschedule its July meeting for Thursday, July 12<sup>th</sup> at 7:00 PM.

**James A. Palita Co. Inc. Proposals (Township Building ramp; Post Office concrete pad)**

Al Jezyk stated that the proposals from James Palita, Co., Inc. are \$14,490 for the removing the existing deck and constructing a concrete ramp at the Township Building, and \$1,795.00 for removing and replacing the existing concrete pad at the Post Office. The Board agreed to get additional bids for this work. Jim George will ask James Palita to provide a sketch drawing for the concrete pad.

**Corporal Timothy Greene – PA State Police**

Corporal Greene provided an overview of police activity and advised residents to call the State Police to report any type of suspicious activity.

Estate Walters stated that there's lots of drug activity at the Barren Road trail parking lot and requested that the State Police patrol this area.

The Board thanked Corporal Greene for the State Police's efforts in the Township.

**STAFF REPORTS**

**Secretary's Report**

On a motion made by Estate Walters, seconded by Jim George, the May 7, 2018 Board of Supervisors Meeting Minutes were approved. The motion was unanimous.

**Treasurer's Report**

On a motion made by Jim George, seconded by Al Jezyk, the Bills to be Paid for June with the exception of Roadmaster were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster was approved. Estate Walters abstained from the vote.

**Tax Collector**

May 2018: \$8,475.79

**Planning Commission**

May Meeting Minutes: No new business.

**Zoning Hearing Board**

No action.

**Trail Report**

No report.

**Building/Zoning Report**

No reports.

**Roadmaster**

Roadmaster Estate Walters reported that he would like to pave part of King Row Road next year; Chris mowed road banks, and he patched a couple of potholes.

**Emergency Management Coordinator**

Al Jezyk stated that the Oxford Area Regional Planning Commission went over the emergency handbook at its last meeting.

**Oxford Area Recreation Authority**

June Report: Thanks to Oxford Borough Mayor Lorrain Bell for naming the OARA as one of two recipients of this year's Citizen Recognition Awards; dog park grand opening was May 19<sup>th</sup> and had good turnout; Kids to Park day scheduled for May 19<sup>th</sup> postponed due to rain and rescheduled for June 16<sup>th</sup>; vandalism case sent to court and was settled in OARA's favor; will be selling bricks as a fundraiser and orders will be taken through Labor Day.

**OLD BUSINESS**

No old business.

**NEW BUSINESS**

No new Business.

**PUBLIC COMMENT**

James Whitesell stated that he feels the concrete bids are too high and that the Township should use an Amish contractor.

Meeting Adjourned at 7:35 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer