

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
September 5, 2017**

The Elk Township Board of Supervisors September Meeting convened at 7:05 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

**Proposed Elk Township Flood Plain Ordinance; FEMA Correspondence dated 8/15/17;
CCPC Correspondence dated 8/8/17**

Al Jezyk referred to FEMA correspondence dated August 15, 2017 advising that the Township must adopt the Flood Plain Ordinance by September 9, 2017. Al explained that this is a requirement by FEMA and that the public hearing was held before tonight's meeting.

Jim George stated that FEMA will remove the Township from the national flood insurance program if the ordinance is not adopted.

Public Comment: Lin Klein asked about building in a floodplain

Estace Walters responded that Stan Corbett and Scott Moran will determine if a building is in a flood plain.

On a motion made by Jim George, seconded by Estace Walters, the Board enacted Ordinance No. 2017-01 Elk Township Flood Plain Ordinance. The vote was unanimous.

**Proposed Elk Township Zoning Ordinance Amendment Article XI Natural Resource
Overlay District Section 1101 Floodplain Conservation Overlay District; CCPC
Correspondence dated 8/8/17**

On a motion made by Jim George, seconded by Estace Walters, the Board enacted Ordinance No. 2017-02 amending the Elk Township Zoning Ordinance of 2002, as amended. The vote was unanimous.

**2017/2018 Snow Removal//Ice Control Service Equipment Rental Proposals & Contract;
Agreement for Snow Plowing/Ice Removal Services**

Al Jezyk stated that two (2) bids were submitted – Carter & Son Lawncare, Inc. and Raymond Ramberger Everything Exterior. Raymond Ramberger is not sure that he can do the job and the Board thanked him for putting together a bid.

Public Comment: Donna Ellingsen asked about the difference in pricing.

Jim George responded that there is about a \$40,000 difference based on an estimate. Ray Ramberger does not have all the equipment and it's not an apples-to-apples comparison.

Estace Walters stated that Ray's prices are higher but Brian Carter's quoted for each piece of equipment. Estace thanked Ray for doing the work last year.

Public Comment: Ray Ramberger stated that he wanted to submit a bid although he doesn't meet the equipment requirements.

Public Comment: Lin Klein asked how much is spent per year.

Jim George responded that the Board doesn't have those number but can get them.

Estate Walters stated that the Township used to take plow State roads but it got too expensive.

The Board thanked Ray Ramberger for submitting a bid and for his work last year.

On a motion made by Jim George, seconded by Estate Walters, the Board awarded the Snow Removal/Ice Control Service Equipment Rental Contract to Carter & Son Lawncare, Inc. The vote was unanimous.

On a motion made by Jim George, seconded by Estate Walters, the Board agreed to sign the Agreement for Snow Plowing/Ice Removal Services. The vote was unanimous.

DEP MS4 Application & Fee

Al Jezyk stated that the MS4 application is ready to submit and there is a \$5,000 fee.

Public Comment: Donna Ellingsen asked if this is for the whole Township.

Jim George responded that this is for the MS4 waiver request.

On a motion made Estate Walters, seconded by Jim George, the Board agreed to sign the MS4 application conditioned upon discussion with the Township Engineer. The vote was unanimous.

TOJO Mushrooms Preliminary Land Development Plan – AECOM Correspondence dated 7/26/17 Re: Proposed Spray Irrigation

Al Jezyk referred to AECOM correspondence dated July 26, 2017 to Spence Address (Government Specialist, Inc.) noting concerns regarding the proposed spray irrigation.

Estate Walters stated that he thinks that the County may be okay with spray irrigation in some areas but the Township Engineer doesn't think it will work in certain areas.

Al Jezyk stated that this is still under review by DEP.

Lancaster Home Builders Lots 1 & 3 SWM Plans – AECOM Correspondence dated 8/10/17

Al Jezyk stated that the Board conditionally approved the Lancaster Home Builders Lot 1 SWM plan last month.

Public Comment: John Groce asked if this was a site distance issue.

Al Jezyk responded that this was related to stormwater management issues and lot sizes. The Builder has shrunk the house sizes and wants to do things in phases. Lot 3 still has issues to be addressed.

Public Comment: Lin Klein asked where this is on Old Forge Road.

Estate Walters responded that this is on the east side near the Amish farm.

Stormwater Management Site Plan for Anita Callaghan dated 8/30/17; Hydrological Study dated 6/23/17 latest revision 8/30/17; AECOM Correspondences dated 9/5/17& 8/10/17; Edward B. Walsh & Associates, Inc. Correspondence dated 8/30/17

Al Jezyk stated that there are just a few minor issues to be resolved for the Anita Callaghan SWM plan.

On a motion made by Jim George, seconded by Estace Walters, the Board approved the Stormwater Management Site Plan for Anita Callaghan dated 8/30/17 conditioned upon all comments in AECOM's September 5, 2017 letter being satisfactorily addressed. The vote was unanimous.

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the Stormwater Best Management Practices (BMP's) and Conveyances Operation and Maintenance Agreement. The vote was unanimous.

Union Fire Company No. 1 Liaison Meeting 8/17/17; Union Fire Company No. 1 Proposed Resolution

Al Jezyk stated that the liaison meeting must have included discussion about slow response time, and that Union Fire Company No. 1 is asking for a resolution for the fire company to determine all automatic mutual aide.

Public Comment: Jim Whitesel asked what is the resolution.

Jim George read aloud the proposed resolution. Jim stated that the County might be determining who responds and the fire company may not think that units are responding quickly. The fire company is asking the Township to allow it to do it this way.

Public Comment: Donna Ellingsen asked who gets charged.

Jim George responded that the fire company is asking the Township because they have a contract, and that the Board does not know how this gets charged. The Board will get more information and review with the Township Solicitor.

John S. Stoltzfus, Jr. General Site Plan & Details dated 8/7/17; Simplified Approach Worksheet; Conservation Plan; Simplified Approach Stormwater Best Management Practices Operation, Maintenance, & Inspection Plan and Agreement; Agreement for Professional Plan Review Services

Al Jezyk stated that the project is for a barn on two previously subdivided lots. The project is on hold and the applicant's attorney has contacted the Township Solicitor.

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the Agreement for Professional Plan Review Services. The vote was unanimous.

2017/2018 Permits to Hunt in the Chrome Barrens Conservancy

Al Jezyk stated that the Board received thirty-four (34) applications and one (1) applicant does not have homeowner's insurance. The Township Secretary will follow-up with the Township Solicitor on minors hunting and homeowner's insurance.

On a motion made by Jim George, seconded by Estace Walters, the Board approved forty (40) Permits to Hunt in the Chrome Barrens Conservancy. The vote was unanimous.

Resolution No. 2017-04 ASA Parcel #70-2-25.11 Christian L. & Fannie K. Fisher

On a motion made by Jim George, seconded by Estace Walters, the Board adopted Resolution No. 2017-04 accepting Parcel #70-2-25.11 owned by Christian L. & Fannie K. Fisher to the Elk Township Agricultural Security Area. The vote was unanimous.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Jim George, August 7, 2017 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Jim George, seconded by Al Jezyk, the Bills to be Paid for September, with exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Jim George, seconded by Al Jezyk, the Bill to be Paid for Roadmaster was approved. Estace Walters abstained from the vote.

Tax Collector

August 2017: \$384.11

Trail Coordinator

Al Jezyk stated that he hasn't been in the trails recently.

Public Comment: Lin Klein stated that Chrome Barrens has green briar and fallen trees.

Estace Walters will follow-up with Pal Durborow and see if Chris Weaver can take care of the trees.

Planning Commission

August 2017: PC reviewed amended Flood Plain Ordinance; notes have been added to TOJO Mushroom plan concerning water withdrawal limits.

Zoning Hearing Board

No action.

Building/Zoning Report

No report.

Roadmaster

Roadmaster Estace Walters reported that he cut trees on Rocky Glen Road, removed a stop ahead sign leaning into Hickory Hill Road, got a call about washout on Camp Bonsul Road (Dave Harlan will look at), and Dave Harlan will start paving Hickory Hill Road.

Jim George stated that the Board needs to get bids soon if repaving the parking lot and think about adding a ramp.

Estace Walters stated that Dave Harlan will provide a quote and the State will be replacing the little Elk Creek bridge.

Historic Commission

No report.

Oxford Area Recreation Authority

No report.

Emergency Management Coordinator

No report.

OLD BUSINESS

Peacedale Court Dedication

The Board will follow up on the status with the Township Solicitor.

NEW BUSINESS

No new business.

PUBLIC COMMENT

Lin Klein asked about the size of the lot on Glen Hope Road

Jim Whitesel stated that it is his lot and is about 1.4 acre.

Meeting adjourned at 8.05 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer