

**ELK TOWNSHIP, CHESTER COUNTY, PA
ORDINANCE VIOLATION COMPLAINT FORM**

This form must be completed for all non-structural complaints related to violations of Township Ordinances. All complaints shall be made in writing and filed with the office of Elk Township. The person or persons filing this complaint shall understand that by signing and/or attesting to the information contained herein may be asked and/or summoned by subpoena to provide testimony on this complaint. Accordingly, Elk Township can only respond to your complaint if the requested information on this form is provided. Remember, all complainants' names are kept confidential unless otherwise forced by law. (Please print.)

NAME OF COMPLAINANT _____

ADDRESS _____

TELEPHONE NUMBER (WORK/HOME) _____

NAME OF OWNER AND PROPERTY'S ADDRESS WHERE ALLEGED ZONING VIOLATION IS OCCURRING:

PLEASE DESCRIBE THE ALLEGED ZONING VIOLATION IN DETAIL: (times and dates of alleged violations are needed with pictures, if possible)

PLEASE SIGN HERE THAT YOU AGREE THAT THE COMPLAINT DESCRIBED ABOVE IS TRUE AND ACCURATE TO THE BEST OF YOUR KNOWLEDGE:

(Complainant's Signature) **DATE** _____

(Office Use)

TAX PARCEL # _____

DATE OF INSPECTION REPORT _____