

**ELK TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
SEPTEMBER 14, 2015**

The Elk Township Board of Supervisors September Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

**PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**  
**OXFORD PUBLIC LIBRARY**

Oxford Public Library Director Carey Bresler thanked the Board for its support and provided an update on library activities. The library building has been expanded and there are new programs for children and teens. The children's library will be moved upstairs and the bottom level will be available for community space. Carey invited everyone to visit the library and to let her know if there are any library needs.

**Lancaster Home Builders Stormwater Management Plan Lot 1 (Revised Plan Submission)**  
**Concord Land Planners & Surveyors, Inc. Correspondence dated 8/28/15**

Al Jezyk stated that Lancaster Home Builders has submitted a revised Stormwater Management Plan for Lot 1. The revised plan will be forwarded to the Township Engineer for review.

**Lancaster Home Builders Stormwater Management Plan Lot 3 (New Plan Submission)**

Al Jezyk stated that Lancaster Home Builders has submitted a Stormwater Management Plan for Lot 3. The plan will be forwarded to the Township Engineer for review.

**Township Letter of Support for NFWF Chesapeake Bay Stewardship Fund Technical Capacity Grant for Stormwater Management (Brandywine Conservancy's Grant Application)**

Al Jezyk stated that Brandywine Conservancy has requested support for its application to the National Fish and Wildlife Foundation for a Chesapeake Bay Stewardship Fund Technical Capacity Grant. This grant would help fund the development of a Regional Stormwater Management Program for municipalities within the Oxford Region.

Public Comment: Donna Ellinsen asked what the commitment is for the Township and what other Townships have agreed to support Brandywine Conservancy.

Jim George stated that this would support Brandywine Conservancy's grant request and there would be no commitment for the Township. Jim also stated that Upper Oxford, Lower Oxford, and West Nottingham have all agreed to support Brandywine Conservancy's grant application.

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to provide Brandywine Conservancy with a letter of support for its request to the National Fish and Wildlife Foundation for a Chesapeake Bay Stewardship Fund Technical Capacity Grant for Stormwater Management. The vote was unanimous.

**Elk Township Application/Permit to Hunt in the Chrome Barrens Conservancy**

On a motion made by Jim George, seconded by Estace Walters, the Board approved an additional twenty (20) Permits to Hunt in the Chrome Barrens Conservancy. The vote was unanimous.

**Steve Young Correspondence dated 8/10/15 - Chrome Barrens Conservancy**

Al Jezyk referred to Steve Young's correspondence dated August 10, 2015 regarding abandoned hunting tree stands in the Chrome Barrens Conservancy. Al stated that the Board is looking into turning over hunting to the State Game Commission (Public Access Program) and that he will follow-up on Steve's concerns.

Jim George stated that a few hunters have attached stands tree stands some of which are old.

Estate Walters stated that he received a call about someone trying to run hunters off of the property.

The Board agreed to meet with the PA Game Commission to discuss further and to consult the Township Solicitor before signing anything.

**Southern Chester County Emergency Medical Services, Inc. Correspondence dated 8/1/15 – 2015 Funding Request**

Al Jezyk referred to Southern Chester County Emergency Medical Services, Inc. correspondence dated August 1, 2015 requesting a 2016 funding amount of \$9,628 2016. This is based on .1 mills of assessed value and represent \$25 increase from last year.

**DEP Correspondence dated 8/26/15 – NPDES General Permit**

Al Jezyk referred to Pennsylvania Department of Environmental Protection (DEP) correspondence dated August 26, 2015 regarding Municipal Separate Storm Sewer Systems (MS4) and National Pollutant Discharge Elimination System (NPDES) permit. Al stated that MS4 requirements will go into effect in 2018 and that the Township Engineer will continue to follow-up.

Public Comment: Donna Ellingsen asked what this will entail.

Estate Walters stated that he and Al attended a seminar on this issue and that hopefully a waiver will be granted.

Jim George stated that according to the Census, all or part of the Township lies in an urbanized area, and because of one small area, Elk Township will be subject to MS4 permit requirements. Jim also stated that the Township Engineer feels that Elk Township will probably not meet waiver criteria.

The Board agreed to draft a letter to Congressman Pitts and State Representative John Lawrence regarding this issue.

**AECOM (formerly URS) Correspondence dated 9/3/15 Re: Plan to Accompany Exemption Request Henry E. Yoder**

Al Jezyk referred to AECOM (formerly URS) correspondence dated September 3, 2015 regarding the Henry E. Yoder "Plan to Accompany Exemption Request". The plan proposes a new dwelling to replace an existing dwelling and the Applicant has requested an exemption from the requirement to complete a Stormwater Management Plan. The Township Engineer has advised that the proposed impervious surface coverage requires a Stormwater Management Plan, an Operation and Maintenance Plan, and an Operation and Maintenance Agreement.

**Union Fire Company Meeting 9/24/15**

Al Jezyk stated that Union Fire Company has scheduled a meeting on September 24<sup>th</sup> to continue discussion on financial information.

**Brandywine Conservancy Correspondence dated 6/17/15 Re: Letter/Proposal for Open Space Assistance**

Al Jezyk referred to Brandywine Conservancy correspondence dated June 17, 2015 regarding its letter/proposal for open space assistance. Al stated that the Board previously agreed to cover costs of \$2,500 conditioned upon using Open Space Funds and that the Township Solicitor has advised that Open Space Funds may not be used.

Jim George stated that the 2005 Cost of Community Services Study provided information on how open space preservation affects taxes, and that there have been recent questions about the open space tax. Jim also stated that the total cost of the study is \$7,500 and that Brandywine Conservancy is willing use \$5,000 of its own funds.

Public Comment: Donna Ellingsen stated that the tax has been in place for ten (10) years and suggested that residents be asked if it should be continued. Milt Rudy asked if the study will include a cost benefit analysis.

Jim George stated that this has been discussed previously and that the Township is committed thru 2017. Jim also stated that the study would not focus on funding but on the impact of open space preservation.

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to cover \$2,500 of Brandywine Conservancy's costs for open space assistance. The vote was unanimous.

**Bluffs at Big Elk Creek – Request for “No Outlet” Signs**

Al Jezyk stated that the Board has received a request for “No Outlet” signs in The Bluffs at Big Elk Creek.

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to install “No Outlet” signs in The Bluffs at Big Elk Creek. The vote was unanimous.

**STAFF REPORTS**

**Secretary's Report**

On a motion made by Estace Walters, seconded by Al Jezyk, the August 10, 2015 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

**Treasurer's Report**

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for September with the exception of Roadmaster Payroll were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

**Tax Collector**

August: \$209.57

**Planning Commission**

Al Jezyk referred to the August Planning Commission Meeting Minutes stating that the Planning Commission reviewed the corrections to the Gregg subdivision plan.

**Zoning Hearing Board**

No activity.

### **Building/Zoning Report**

No report.

### **Roadmaster**

Roadmaster Estace Walters reported that he weed-eated some areas, cleaned out ditches on Barren Road, Dave Harlan will get started this month, and Chris Weaver mowed the township and trails.

### **Emergency Management Coordinator**

Emergency Management Coordinator Steve Roberts reported that the County is preparing for the Pope's visit and is expecting impact on the northern part of the County.

Deputy Emergency Management Coordinator Milt Rudy reported that he attended the staff emergency safety course, and that he is looking into a community watch program and will meet with Chief Slauch to discuss Oxford's program. Milt stated that he attended a pipeline safety seminar last year that was very informative.

Jim George stated that he will contact the State Police public relations person and asked if there's any way to get a map of the underground pipeline.

Stephen Roberts stated that the County has provided a map and the goal is to include it in the Emergency Management Plan.

### **Trail Coordinator**

No report.

### **Historic Commission**

No report.

### **Oxford Area Recreation Authority**

No report.

### **OLD BUSINESS**

#### **Township Building Repairs**

Jim George stated that he does not yet have a quote yet for ceiling repair in the Township Building.

#### **Township Rental House**

Jim George stated that the Board has not yet confirmed a renter for the Township owned house.

Public Comment: Gary Stacy asked if the garage was included in the rental.

Jim George stated that the Board is not sure about the garage and will meet with the Township Engineer.

Public Comment: Gary Stacy thanked the Board for trying to taking care of the light but that it has not made much of a difference. Gary asked if there is anything else that can be done.

Jim George stated that he thinks the light is reflecting off the building and not directly from the lightbulbs. Jim stated that he will try to see what else can be done.

**NEW BUSINESS**

Public Comment: Becky George expressed concerns about a property causing disturbances to neighboring residents. Michele Peterson stated that there are many occupants on the property.

Jim George stated that the Board will try to confirm the property owner and will look into whether there are any ordinance violations. Jim suggested that the neighboring residents call the State Police if they are disturbing the peace.

**Executive Session**

Al Jezyk stated that the Board held an Executive Session after the August 14<sup>th</sup> meeting to discuss employee compensation.

On a motion made by Jim George, seconded by Al Jezyk, the Board agreed to an increase of \$2.00 p/hour for Secretary/Treasurer compensation. The vote was unanimous.

**PUBLIC COMMENT**

No public comment.

Meeting Adjourned at 8:05 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer