

**ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
NOVEMBER 3, 2014**

The Elk Township Board of Supervisors November Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Vice Chairman Estace Walters and Member James George. Chairman Albert Jezyk was not present.

PUBLIC COMMENT

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

PA State Police Avondale Barracks

Trooper Ranick and Trooper Smith provided an update on activity in Elk Township. There was discussion on recent robberies/burglaries and ways to improve safety.

Resolution No. 2014-04 Acceptance of Dedication of a Portion of Hookers Creamery Road - Fair Hill Estates Subdivision

On a motion made by Jim George, seconded by Estace Walters, the Board adopted Resolution No. 2014-04 Acceptance of Dedication of a Portion of Hookers Creamery Road for Fair Hill Estates. The vote was unanimous amongst Supervisors present.

Maintenance Agreement Secured by Letter of Credit Between Greenpoint Farm, Inc. & Elk Township - Fair Hill Estates Subdivision

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the Maintenance Agreement Secured by Letter of Credit between Greenpoint Farm, Inc. and Elk Township for the Fair Hill Estates Subdivision. The vote was unanimous amongst Supervisors present.

Standard Agreement for the Sale of Real Estate Between Elk Township & Teresa Lincoln (Tax Parcel #70-05J-0022, 2724 Lewisville Road, Lewisville PA); Berkshire Hathaway/Fox & Roach, Realtors Pennsylvania Exclusive Buyer Agency Contract

Jim George explained that the Board wishes to purchase the Lincoln property because the Township Building shares its septic area and because the property could be used for salt storage, which would save \$5,500 annually.

Public Comment: Mark Gruber asked if the house would be torn down. Gary Stacy stated that the Board should consider renting out the house.

Jim George stated that the Board is not sure yet what it will do with the house and will discuss this with the Township Solicitor.

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to purchase Tax Parcel #70-05J-0022 owned by Teresa Lincoln and agreed to sign the Standard Agreement of the Sale of Real Estate between Elk Township and Teresa Lincoln conditioned upon review by the Township Solicitor. The vote was unanimous amongst Supervisors present.

URS Correspondence dated 7/31/14 Re: Engineering Study of Barren Road

Estace Walters explained that Barren Road is a cut through to Oxford and has a lot of truck traffic. The goal is to eliminate truck traffic on Barren Road which would require an engineering study. East Nottingham Township has agreed to partner with Elk Township on costs for the engineering study.

Public Comment: Lin Klein asked what is involved in getting trucks off the road.

Estate Walters stated that an engineering study is required and the results must be sent to PennDOT.

On a motion made by Jim George, seconded by Estate Walters, the Board authorized URS Corporation to perform an engineering study of Barren Road. The vote was unanimous amongst Supervisors present.

Subdivision/Land Development Plan Subdivision /Land Development Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) – Christian L. & Fannie K. Fisher Final Minor Subdivision Plan

On a motion made by Jim George, seconded by Estate Walters, the Board agreed to sign the Agreement to Extend the Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) for the Christian L. & Fannie K. Fisher Final Minor Subdivision Plan. The vote was unanimous amongst Supervisors present.

Chester County SPCA Correspondence dated 10/2/14 Re: 2015 Full Animal Protective Services Contract and 2015 Stray Boarding Limited Contract

Estate Walters explained that the Township previously had the SPCA full contract which did not get much use, and the Township has in recent years had the SPCA limited contract which gets more use.

On a motion made by Jim George, seconded by Estate Walters, the Board agreed to sign the Chester County SPCA 2015 Stray Boarding Limited Contract. The vote was unanimous amongst Supervisors present.

2015 Fire Protection Contract Between Union Fire Company #1 and Elk Township

On a motion made by Jim George, seconded by Estate Walters, the Board agreed to sign the 2015 Fire Protection Contract between Union Fire Company #1 and Elk Township. The vote was unanimous amongst Supervisors present.

Ragan Engineering Correspondence dated 10/14/14 Re: Nellius Erosion & Sedimentation/Stormwater Management Plan (Carol Baker Property) Stormwater Best Management Practices (BMPs) and Conveyances Operation and Maintenance Agreement Between Carol A. Baker & Elk Township (Nellius Erosion & Sedimentation and Stormwater Management Plan)

Estate Walters referred to Ragan Engineering correspondence dated October 14, 14 regarding the Nellius Erosion and Sedimentation/Stormwater Management Plan. Ragan Engineering has provided responses to URS review comments and has submitted a revised plan for review.

Estate Walters referred to the Stormwater Best Management Practices (BMPs) and Conveyances Operation and Maintenance Agreement between Carol A. Baker & Elk Township (Nellius Erosion & Sedimentation and Stormwater Management Plan). Carol Baker provided the signed original agreement for signing by the Board.

The Board agreed to table these items until URS reviews the revised plan.

Public Comment: Carol Baker provided an overview of her plans to move to Elk Township and her volunteer/work history.

Jim George explained that the new Stormwater Management Ordinance was enacted in February and that although most items are resolved, the Board will need to wait until receipt of the Township Engineer's next review letter.

Mike & Patty Clemens 10/27/14 Correspondence to Board of Supervisors - Nellius Plan

Estate Walters referred to Mike and Patty Clemens correspondence dated October 27, 2014 regarding concerns about the proposed Nellius plan. The Board agreed to forward the correspondence to the Township Solicitor.

Township Correspondence dated 10/19/14 to Forgotten Cats, Inc. - Request for Community Assistance

Estate Walters referred to Township correspondence dated October 19, 2014 to Forgotten Cats, Inc. requesting community assistance to help with free roaming cats. A Township resident requested that the Township provide the letter to Forgotten Cats, Inc. for inclusion in her grant application.

West Nottingham Township Correspondence dated 10/16/14 to Oxford Area Recreation Authority Re: 2015 Annual Contribution to OARA

Estate Walters referred to West Nottingham Township correspondence dated October 16, 2014 regarding the 2015 Annual Contribution to OARA. West Nottingham Township is disputing how much they owe based on contradictory population data provided.

Elk Township 2015 Proposed Budget

Estate Walters provided an overview of the 2015 Proposed Budget for the General, Liquid Fuels, and Open Space Funds.

Public Comment: Donna Ellingsen asked about the Open Space Fund income/expense discrepancy.

Estate Walters explained that conservation easement payments are spread out over a few years and the Open Space Fund is budgeted to ensure enough funds for each payment.

STAFF REPORTS

Secretary's Report

On a motion made by Jim George, seconded by Estate Walters, the October 6, 2014 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estate Walters, seconded by Jim George, the Bills to be Paid for November were approved.

Tax Collector

Real Estate Taxes Collected: \$543.97

Planning Commission

Estate Walters referred to the October 21, 2014 Planning Commission Meeting Minutes stating no new business.

Zoning Hearing Board

No action.

Zoning/Building Reports

Al Jezyk referred to the October 2014 Building/Zoning Report noting one (1) Zoning Permit and one (1) Building Permit issued.

Oxford Area Recreation Authority

No report.

Trail Coordinator

No report.

Roadmaster

Estate Walters referred to the October Roadmaster Report stating that he picked up trash in the Township, replaced a sign on Camp Bonsul Road, met with PECO about trees on Old Forge Road, and Chris Weaver mowed everything for the last time including trails.

Historic Commission

No report.

Emergency Management Coordinator

No report.

Oxford Area Recreation Authority

No report.

OLD BUSINESS

Peacedale Court

Estate Walters stated that Penn DOT has installed the 40 mph signs at Peacedale Court.

NEW BUSINESS

No new business.

PUBLIC COMMENT

Suzanne Dougherty stated that the Springlawn Road Trail sign has been painted.

Lin Klein asked if it is necessary to plow three feet high snow banks in front of her driveway.

Estate Walters stated that the Board will follow up on the Springlawn Road Trail sign and that he will talk with Brian Carter about plowing.

Meeting Adjourned at 8:00 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/Treasurer