

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
May 2, 2016**

The Elk Township Board of Supervisors May Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Lancaster Home Builders Stormwater Management Plans Lot #1 & Lot #3 dated 8/28/15

Latest Revision 4/12/16 – Concord Land Planners Correspondences dated 4/12/16

Lancaster Home Builders has submitted revised plans for Lot 1 & Lot 3 and is requesting waivers from the Elk Township Stormwater Management Ordinance. The revised plans and waiver requests have been forwarded to the Township Engineer for review.

Oxford Library Correspondence dated 4/15/16

Oxford Library has extended thanks to Elk Township for the generous contribution. The Oxford Library provides valuable education resources to citizens of all ages.

Fence & Stone Installation Quotes from Raymond Ramberger

The Township has received a quote from Raymond Ramberger for fencing and stone installation. The quote is in the amount of \$4,890 for the fence installations and \$4,800 for the stone installation. The fence would be installed between the Township Building and the rental house, and the stone would be installed behind the Post Office (additional parking).

Al Jezyk stated that he was not in favor of the fence installation and would like another stone quote.

Estace Walters stated that he would consider tearing down the existing fence and stoning the parking lot, but would like to hold off on the new fence.

The Board agreed to get another stone quote and to table the fence issue.

FEMA Kick-off Meeting 4/29/16 (Snowstorm Jonas)

The Township Secretary attended the April 29, 2016 FEMA kick-off meeting for Snowstorm Jonas. FEMA will reimburse 75% of the Township's costs for a 48 hour period. The total costs to be submitted is \$22,574.50 for January 23rd to January 25th.

PennDOT Highway Occupancy Permit Nos. 06088885 & 06084123 (Carol Baker)

PennDOT has issued Highway Occupancy Permit No. 06088885 (Carol Baker Minimum Use Driveway), which removes the requirement for "no left turn in" and "no left turn out" signs. PennDOT has removed the requirement because the site distance is now met with the lower speed limit.

Sam Smith Correspondence dated 4/28/16 – Resignation as Member of Zoning Hearing Board

Sam Smith has resigned as a member of the Zoning Hearing Board effective June 30, 2016. Paul Sgroi has volunteered to serve as a member of the Zoning Hearing Board.

Resolution No 2016-05 Appointment of Zoning Hearing Board Member

The Board agreed to table the appointment of a Zoning Hearing Board Member until July.

Oxford Gun Club Shooting Range E&S Control and Post Construction Stormwater Plan dated 11/11/15 Latest Revision 4/11/16 – AECOM Correspondence dated 5/2/16

AECOM has reviewed the revised Oxford Gun Club Shooting Range E&S Control and Post Construction Plan. AECOM has no objections to the requested waivers and there are a few minor issues to be resolved.

On a motion made by Al Jezyk, seconded by Estace Walters, the Board granted the requested waivers from Section 402.B.7.a and Section 306.1 of the Elk Township Stormwater Management Ordinance. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Estace Walters, the Board approved the Oxford Gun Club Shooting Range E&S Control and Post Construction Stormwater Plan dated November 11, 2015 Latest Revision April, 11, 2016 conditioned upon satisfactory resolution of the outstanding issues. The vote was unanimous.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the April 4, 2016 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Jim George, the Bills to be Paid for April, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Jim George, seconded by Al Jezyk, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

On a motion made by Estace Walters, seconded by Jim George, the Bill to be Paid for Assistant Roadmaster Al Jezyk was approved. Al Jezyk abstained from the vote.

On a motion made by Estace Walters, seconded by Al Jezyk, the Bill to be Paid for Assistant Roadmaster Jim George was approved. Jim George abstained from the vote.

Tax Collector

April 2016: \$6,632.93

Trails Coordinator

No report.

Planning Commission

April Meeting Minutes: PC reviewed the Christian & Fannie Fisher Subdivision Plan.

Zoning Hearing Board

No action.

Building/Zoning Report

No report.

Roadmaster

Roadmaster Estace Walters reported that he called the State about various issues and requested a meeting, took trash to the dump, looked at Reisler Road (will need to do some work & pave salt storage area), Jim installed a new light at the Township Building, Brian installed signs, and Dave Harlan installed rip. Estace expressed thanks to all who helped on clean-up day.

Historic Commission

No report.

Emergency Management Coordinator

Emergency Management Coordinator Stephen Roberts reported that OXREM will conduct a training session for municipal officials and will have a table at "First Friday" in Oxford.

Oxford Joint Recreation Authority

Scott Federolf reminded the Board that once-a-week trash clean-up starts in June. Scott will coordinate the clean-up days with Estace.

Union Fire Company

Incidents: 44

ELK Incidents: 1

SCCEMS

Incidents/transport/calls/stand-by/mutual aid: 478

Incidents by Municipality YTD: Elk 1%

PA State Police

ELK Incidents: 11

OLD BUSINESS

Sewage Holding Tank Agreement (102 Brick Meetinghouse Road)

Jim George provided an update on Sewage Holding Tank Agreement (102 Brick Meetinghouse Road). ATL Associates has not signed nor provided any comments on the agreement.

NEW BUSINESS

Oxford Region Planning Committee – Comcast Cable

Al Jezyk reported that there was discussion about sending a letter to Comcast requesting cable in the region.

PUBLIC COMMENT

Alesia Steward asked if the Board will reschedule the July 4th meeting.

Al Jezyk stated that the Board will probably reschedule for the following week.

Meeting Adjourned at 7:45 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer