

**ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
MAY 4, 2015**

The Elk Township Board of Supervisors May Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters and Member James George.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Ordinance No. 2015-02 Elk Township Stormwater Management Ordinance

Amendment

Al Jezyk stated that the Public Hearing for the proposed amendment was held prior to the meeting. Al explained that the amendment includes a few minor corrections from the Department of Environmental Protection and adds "Zoning Permit" to Section 402.A.

On a motion made by Jim George, seconded by Estace Walters, the Board adopted Ordinance No. 2015-02 Elk Township Stormwater Management Ordinance Amendment. The vote was unanimous.

Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) – Christian L. and Fannie K. Fisher Final Minor Subdivision Plan

On a motion made by Jim George, seconded by Estace Walters, the Board approved the Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) for the Christian L. and Fannie K. Fisher Final Minor Subdivision Plan. The vote was unanimous.

Application for Subdivision/Land Development/Post Construction Stormwater Management Plan – George Robert Gregg & Carolyn Mildred Gregg Two Lot Final Subdivision Plan

Al Jezyk stated that the Township has received an Application for Subdivision/Land Development/Post Construction Stormwater Management Plan for the George Robert Gregg & Carolyn Mildred Gregg Two Lot Final Subdivision Plan. The plan will be forwarded to the appropriate agencies for review/comment.

Berkheimer Correspondence dated 4/9/15 - Deputy Tax Collector Services; Diane Corcoran Correspondence dated April 30, 2015 - Appointment of Deputy Tax Collector; Resolution No. 2015-02 - Appointment of Deputy Tax Collector; Approval and Adoption of Agreement

Al Jezyk stated that Act 167 of 2014 requires the appointment of a Deputy Collector to collect taxes during any incapacitation of the Tax Collector and that Diane Corcoran has requested the Board's approval to appoint Berkheimer as Deputy Tax Collector. Al stated that Berkheimer has provided a draft agreement for review and the Township Solicitor has approved the agreement.

On a motion made by Jim George, seconded by Estace Walters, the Board adopted Resolution No. 2015-02 Appointment of Berkheimer as Deputy Tax Collector. The vote was unanimous.

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the Agreement between Elk Township and H. A. Berkheimer, Inc. for Deputy Tax Collector services. The vote was unanimous.

AECOM (formerly URS) Feasibility Evaluation Proposal - Conversion of Existing Garage for Salt Storage

Al Jezyk stated that AECOM (formerly URS) has provided a proposal of \$2,000-\$2,500 to perform a feasibility evaluation for conversion of the existing garage (Township owned house) to salt storage.

Jim George stated that feasibility study would review the project for compliance with all Ordinances, options for how trucks would access the property, whether there would be any issues with the septic system, and whether the garage is capable of salt storage.

Public Comment: Milt Rudy asked if there are other possible uses for the shed. John Croce asked how salt would be loaded into the shed. Michele Peterson asked where trucks would access the property. Robert Gregg expressed concerns about salt running into neighboring wells.

Jim George stated that the Township currently pays \$5,000 a year for salt storage which includes use of a Cat Loader. Jim stated that the Board will look need to look into how salt would be loaded into the new shed and hopes to use the existing parking lot for access.

Al Jezyk stated that the feasibility study is warranted to confirm whether there are septic issues and/or issues with the Post Office Building. Al stated that at this point, it is questionable whether the garage can be converted to a salt shed and all these concerns will need to be addressed.

On a motion made by Jim George, seconded by Estace Walters, the Board authorized AECOM (formerly URS) to proceed with the Feasibility Evaluation for conversion of the existing garage (Township owned house) to salt storage. The vote was unanimous.

Property Evaluation 2724 Lewisville Road (Township Owned House)

Al Jezyk stated that Bill Knapp (DBA Village Builders) has provided a proposal of about forty (40) hours plus materials to perform repairs to the Township owned house at 2724 Lewisville Road.

Jim George stated that a few things need to be done to the house to make it more attractive to rent. Jim stated that the gas appliances will need to be replaced with electric appliances and costs for the repairs will be about \$1,600 plus materials.

Al Jezyk stated that the Township will need to purchase appliances for the house.

On a motion made by Estace Walters, seconded by Jim George, the Board authorized Bill Knapp (DBA Village Builders) to proceed with the repairs to the Township owned house at 2724 Lewisville Road. The vote was unanimous.

PA Department of Labor & Industry (Dept. of L & I) Correspondence dated 4/27/15 – Uniform Construction Code Audit 4/14/15

Al Jezyk referred to PA Department of Labor & Industry correspondence dated April 27, 2015 stating that the Uniform Construction Code Audit was performed on April 14, 2015 and there have been no completed commercial building projects since the previous audit.

Chester County Conservation District Correspondence dated 4/20/15 – Erosion & Sedimentation Control Plan Yoder Logging Timber Harvest

Al Jezyk referred to Chester County Conservation District correspondence dated April 20, 2015 stating that the Yoder Logging Timber Harvest Erosion & Sedimentation Control Plan has been reviewed and found to be adequate.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Jim George, the April 6, 2015 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Jim George, seconded by Al Jezyk, the Bills to be Paid for May with the exception of Roadmaster Payroll were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

April 2015: \$7,221.77

Planning Commission

Al Jezyk referred to the April Planning Commission Meeting Minutes stating no new business.

Zoning Hearing Board

No action.

Building/Zoning Report

Al Jezyk referred to the April Building/Zoning Report stating that no zoning or building permits were issued and one (1) complaint was received.

Roadmaster

Roadmaster Estace Walters referred to the April Roadmaster Report stating that holes were cold patched; signs were replaced; graffiti was spray painted over; trash was taken to the dump; and he called the State about issues in the Township. Estate stated that he is considering paving portions of Kings Row Road and Dave Harlan will provide an

estimate. Estace expressed appreciation and thanks to all the volunteers that helped with clean-up day.

Emergency Management Coordinator

Emergency Management Coordinator Stephen Roberts reported that he and Milt attended an EMC course; the County-wide voice project is proceeding; the County is implementing a new reverse 911 system and has built a training center for first responders; they will receive two new radios, and will attend County training and the OXREM monthly meeting; and OXREM is looking for a regional operations center.

Oxford Area Recreation Authority

No report.

Trail Coordinator

No report.

Historic Commission

No report.

OLD BUSINESS

Barren Road Motor Vehicle Size Limitation Ordinance

Estace Walters stated that the “No Trucks” signs are up on Barren Road and that the Traffic Study invoice needs to be sent to East Nottingham Township (agreed to pay one-half of study costs).

NEW BUSINESS

No new business.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:40 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer