

**ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 2, 2015**

The Elk Township Board of Supervisors March Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Vice Chairman Estace Walters and Member James George. Chairman Albert Jezyk, Jr. was not present.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Lieutenant Richard H. D'Ambrosio, Station Commander PA State Police

PA State Police Station Commander Lieutenant Richard H. D'Ambrosio provided an update on police activities in the Township, answered questions from the public, and provided suggestions on how to improve safety.

B.K. Campbell Final Minor Subdivision Plan dated 1/6/15 – Waiver Requests SALDO Sections 401.A.1, 401.B.7, 401.C.2, 401.C.3, 507.B.1, 507.B.2, 507.B.3, 517.B, 521.B.1

On a motion made by Jim George, seconded by Estace Walters, the Board granted the following waiver requests for the B.K. Campbell Final Minor Subdivision Plan Dated January 6, 2015: Elk Township Subdivision & Land Development Ordinance Sections 401.A.1, 401.B.7, 401.C.2, 401.C.3, 507.B.1, 507.B.2, 507.B.3, 517.B, 521.B.1. The vote was unanimous amongst Supervisors present.

B.K. Campbell Final Minor Subdivision Plan Dated 1/6/15 – AECOM (formerly URS Corporation) Correspondence Dated 1/30/15, Chester County Planning Commission Correspondence dated 2/6/15, Elk Township Correspondence Dated 2/12/15

Estace Walters referred to AECOM (formerly URS Corporation) correspondence dated January 6, 2015 and Chester County Planning Commission correspondence dated February 12, 2015 with review comments for the B.K. Campbell Final Minor Subdivision dated January 6, 2015. Estace also referred to Elk Township correspondence to the Chester County Agricultural Land Preservation Board dated February 12, 2015 requesting confirmation that the proposal is consistent with the agricultural conservation easement.

On a motion made by Estace Walters, seconded by Jim George, the Board approved the B.K. Campbell Final Minor Subdivision Plan dated January 6, 2015 conditioned upon the resolution of outstanding AECOM comments and confirmation from the Chester County Agricultural Land Preservation that the proposal is consistent with the agricultural conservation easement. The vote was unanimous amongst Supervisors present.

Lancaster Home Builders Erosion & Sedimentation/Stormwater Management Plan Dated 1/15/15 – AECOM (formerly URS Corporation) Correspondence Dated 2/20/15

Estace Walters referred to AECOM (formerly URS Corporation) correspondence dated February 20, 2015 with review comments for the Lancaster Home Builders Erosion & Sedimentation/Stormwater Management Plan dated January 15, 2015. Township Engineer review comments include the recommendation to require separate plan and permit submissions for each of the two lots.

On a motion made by Estace Walters, seconded by Jim George, the Board agreed to require separate plan and permit submissions for each of the two lots on the Lancaster Home Builders Erosion & Sedimentation/Stormwater Management Plan dated January 15, 2015. The vote was unanimous amongst Supervisors present.

Barren Road Engineering & Traffic Study & Draft Ordinance – AECOM (formerly URS Corporation) Correspondence Dated 2/9/15

Estate Walters referred to AECOM (formerly URS Corporation) correspondence dated February 9, 2015 regarding the Barren Road Engineering and Traffic Study. The Township Engineer has advised that the traffic study supports truck restrictions and that the Vehicle Code requires adoption of an Ordinance.

On a motion by Estate Walters, seconded by Jim George, the Board authorized the Township Solicitor to proceed with the Ordinance for truck restrictions on Barren Road. The vote was unanimous amongst Supervisors present.

Proposed Stormwater Management Ordinance Amendment – Township Solicitor Correspondence Dated 2/18/15, Chester County Planning Commission Act 247 County Referral Form Dated 2/18/15

Estate Walters referred to Township Solicitor correspondence dated February 18, 2015 to the Chester County Planning Commission and Act 247 County referral form dated February 18, 2015. The County will review the proposed Stormwater Management Ordinance Amendment and provide comments to the Township.

Chester County Tax Collection Committee – Charles L. Lewis, Jr. Correspondence Dated 1/21/15 Re: Resignation as Elk Township Representative, Chester County Tax Collection Committee Correspondence Dated 2/2015 & TCC Delegate Appointment Resolution

Estate Walters referred to Charles L. Lewis, Jr. correspondence dated January 21, 2015 advising of his resignation as Elk Township's delegate for the Chester County Tax Collection Committee.

STAFF REPORTS

Secretary's Report

On a motion made by Jim George, seconded by Estate Walters, the February 2, 2015 Board of Supervisors Meeting Minutes were approved with one correction to Page 2. The vote was unanimous amongst Supervisors present.

Treasurer's Report

On a motion made by Estate Walters, seconded by Jim George, the Bills to be Paid for March with the exception of Roadmaster Payroll were approved. The vote was unanimous amongst Supervisors present.

Tax Collector

February 2015: \$0

Planning Commission

Estate Walters referred to the February Planning Commission Meeting Minutes stating that the Commission gives their conditional approval of the Brian Campbell plan and recommends approval of the waivers.

Zoning Hearing Board

No action.

Building/Zoning Report

Estate Walters referred to the February Building/Zoning Report stating that no zoning permits were issued, one (1) building permit was issued, and one complaint was received.

Roadmaster

Roadmaster Estace Walters referred to the February Roadmaster Report stating that Brian Carter took care of snowstorms, Barren Road and Reisler Road water areas can't be worked on until spring, potholes were patched, and he'd like to do clean-up day on April 18th.

Emergency Management Coordinator

Emergency Management Coordinator Stephen Roberts reported that the Emergency Operations Plan (EOP) has been submitted to the County and the web based EOP training session has been rescheduled for April 19th.

Deputy Management Coordinator Milt Rudy showed the Board the Coventry Green Neighborhood Watch signs and stated that he's received good response from his neighbors.

Oxford Area Recreation Authority

Estace Walters referred to the Oxford Area Recreation Authority report providing an update on activities for January.

Trail Coordinator

Trail Coordinator Pal Durborow reported there are five (5) colleges performing studies in the Chrome Barrens and the Nature Conservancy has contacted the PA Game Commission about hunting. Pal will provide further information about the PA Game Commission when received.

Estace Walters expressed thanks to everyone for service to the Township.

Historic Commission

No report.

OLD BUSINESS

Lewisville Road House (Township Owned)

Jim George stated that there were a few inquiries about renting the house owned by the Township. Jim has checked the oil level for the house and will put up a new "For Rent" sign.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:45 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer