

**ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
JUNE 1, 2015**

The Elk Township Board of Supervisors June Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters and Member James George.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Application for Zoning Hearing – Tristan & Kristen Steichen

Al Jezyk stated that the Township has received an Application for Zoning Hearing from Tristan and Kristen Steichen, and that the application has been forwarded to the Zoning Hearing Board Attorney.

2015/2016 Roadwork and Snow Removal Operations Invitation to Bidders – Roadwork Equipment Rental, Aggregate Materials, Blacktop Mixes, Snow Removal Operations Equipment Rental

On a motion made by Estace Walters, seconded by Jim George, the Board approved the 2015/2016 Roadwork and Snow Removal Operations Invitation to Bidders for Roadwork Equipment Rental, Aggregate Materials, Blacktop Mixes, and Snow Removal Operations Equipment Rental conditioned upon revisions to the equipment for snow removal operations. The vote was unanimous.

Barren Road Motor Vehicle Restriction Ordinance

Al Jezyk stated that East Nottingham Township has questions/concerns about the axle limit in the Barren Road Motor Vehicle Restriction Ordinance and that the Township Engineer & Solicitor will review the questions/concerns.

George Gregg & Carolyn Gregg Final Subdivision Plan – CCPC Correspondence dated 5/18/15; AECOM (formerly URS) Correspondence dated 5/28/15

Al Jezyk referred to Chester County Planning Commission correspondence dated May 8, 2015 and AECOM (formerly URS) correspondence dated May 25, 2015 providing review comments to be addressed on the George Gregg & Carolyn Gregg Final Subdivision Plan.

USPS Lease Renewal

Al Jezyk stated that the USPS lease negotiations are on hold until completion of the salt shed feasibility study.

Elk Township 2015/2016 Application/Permit to Hunt in the Chrome Barrens Conservancy

The Board reviewed and approved of the draft 2015/2016 Application/Permit to Hunt in the Chrome Barrens Conservancy.

Township Building – Ceiling Repairs; Hall Rental; HVAC

Al Jezyk stated that the Township Building ceiling needs repair and the Board agreed not to rent the hall until repairs are complete. The Board also agreed to get a quote for electric base board heating for the upstairs area.

Township House – Southern Chester County Electric Quote for Electric Upgrades; Furnace Inspection/Maintenance Contract/Oil Delivery

Al Jeyzk stated that Southern Chester County Electric has provided a quote for electric upgrades to the Township owned house, and that other repairs/upgrades may need to be made before the house is rented.

Public Comment: Donna Ellingsen asked if there is a tenant and asked about repairs/upgrades costs.

Al Jezyk stated that there is not a tenant yet, the electrician quoted \$2,100 to convert the appliances, Bill Knapp's repairs were \$1,600 plus materials, appliances will need to be purchased, HVAC may need to be inspected, carpet may need to be upgraded, and septic repairs/testing may be required.

On a motion made by Jim George, seconded by Estace Walters, the Board approved a \$2,000 appliance budget. The vote was unanimous.

On a motion made by Jim George, seconded by Estace Walters, the Board approved the Southern Chester County Electric quote of \$2,100. The vote was unanimous.

The Board agreed to get quotes for carpet upgrades and HVAC inspections, and to hold off on the septic repairs/testing.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Jim George, the May 4, 2015 Public Hearing Minutes and May 4, 2015 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Jim George, seconded by Al Jezyk, the Bills to be Paid for May with the exception of Roadmaster Payroll were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

May 2015: 7,631.27

Planning Commission

Al Jezyk referred to the May Planning Commission Meeting Minutes stating that the Planning Commission reviewed the Gregg subdivision and is awaiting engineering review.

Zoning Hearing Board

No action.

Building/Zoning Report

No report.

Roadmaster

Roadmaster Estace Walters reported that the Covered Bridge Lane sign was put up, he called the State about several issues, he cut a large branch on Hickory Hill Road, and we need to get bids out for paving and repairing roads.

Emergency Management Coordinator

Deputy Emergency Management Coordinator Milt Rudy reported that OXREM has a Facebook page, the County's voice radio project will be on line in June, the Everbridge system will replace the Ready Notify system, he and Steve attended County training on social media, and they are working on planning a regional EMC.

Oxford Area Recreation Authority

Al Jezyk referred to the May Oxford Area Recreation Authority report that the Authority needs to appoint a Treasurer and Elk Township needs to appoint a second member.

Trail Coordinator

No report.

Historic Commission

No report.

OLD BUSINESS

Oxford Region Multimunicipal Comprehensive Plan

Al Jezyk stated that he and Estace Walters attended the Oxford Region Multimunicipal Comprehensive Plan meeting and the presentation by Chester County Water Resources Authority was very detailed and informative.

Estace Walters stated that Townships will be responsible for damage to streams and a Friends of the Stateline Serpentine Barrens speaker will be at the Lower Oxford Building.

Public Comment: John Croce asked if this includes monitoring of wells.

Al Jezyk stated that he is not sure but will look into this.

Estace stated that TOJO Mushrooms did some well testing.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:50 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer