

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
July 11, 2016**

The Elk Township Board of Supervisors July Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session 7/11/16

The Board held an Executive Session prior to tonight's meeting to discuss a land preservation opportunity and employee issues.

**Invitation to Bidders & Schedules of Equipment/Prices for 2016/2017 Roadwork
Equipment Rental, Roadwork Materials**

The Township received the following 2016/2017 Roadwork Equipment Rental and Roadwork Materials Bid Proposals:

Harlan Construction Company Roadwork Equipment Rental Bid Proposal in the amount of \$37,600.00.

Yardworks Roadwork Equipment Rental Bid Proposal in the amount of \$45,450.00.

New Enterprises Stone & Lime Co., Inc. Aggregate Material Bid Proposal in the amount of \$8,389.50.

Allan Myers Materials MD, Inc. Blacktop Mixes Bid Proposal in the amount of \$49,585.20.

On a motion made by Jim George, seconded by Estace Walters, the 2016/2017 Roadwork Equipment Rental Contract was awarded to Harlan Construction Company. The vote was unanimous.

On a motion made by Jim George, seconded by Estace Walters, the 2016/2017 Aggregate Material Contract was awarded to New Enterprises Stone & Lime Co., Inc. The vote was unanimous.

On a motion made by Jim George, seconded by Estace Walters, the 2016/2017 Blacktop Mixes Contract was awarded to Allan Myers Materials MD, Inc. The vote was unanimous.

Resolution No. 2016-05 Appointment of Zoning Hearing Board Member

On a motion made by Jim George, seconded by Estace Walters, the Board adopted Resolution No. 2016-05 Appointment of Zoning Hearing Board Member Paul A. Sgroi for a three (3) year term. The vote was unanimous.

PA Department of Auditor General 2015 Liquid Fuels Tax Fund Examination 6/14/16

The PA Department of Auditor General has performed the 2015 Liquid Fuels Tax Fund examination and had no findings/comments/observations.

Chester County Solid Waste Authority 2017-2020 Regional Household Hazardous Waste Collection Program Commitment Form

The Southeast Regional Household Hazardous Waste Collection Program consists of at least five (5) local events per year and provides residents with a place to safely dispose of household hazardous waste. The costs for municipalities to participate is a proportionate share based on the 2010 census.

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the 2017-2020 Regional Household Hazardous Waste Collection Program Commitment Form conditioned upon costs not being excessive. The vote was unanimous.

PennDOT Agreement to Authorize Electronic Access to PennDOT Systems

The PennDOT Agreement to Authorize Electronic Access to PennDOT Systems will allow the Township to view, monitor, and receive updates on Highway Occupancy Permits (HOP's). The goal of PennDOT's e-permitting program is to enhance coordination with municipalities in the land development/HOP process.

Resolution No. 2016-06 Authorizing Albert Jeyzk, Jr. to Sign the PennDOT Agreement to Authorize Electronic Access to PennDOT Systems

On a motion made by Jim George, seconded by Estace Walters, the Board adopted Resolution No. 2016-06 Authorizing Albert Jeyzk, Jr. to sign the PennDOT Agreement to Authorize Electronic Access to PennDOT Systems. The vote was unanimous.

Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) – George Robert Gregg & Carolyn Mildred Two Lot Preliminary Subdivision Plan

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) for the George Robert Gregg & Carolyn Mildred Two Lot Preliminary Subdivision Plan. The vote was unanimous.

STAFF REPORTS

Secretary's Report

On a motion made by Jim George, seconded by Estace Walters, the June 2, 2016 Board of Supervisors Meeting Minutes were approved with two (2) corrections to Page 1 (change "Strickersville Road" to "Springlawn Road Trail"). The vote was unanimous.

Public Comment: Donna Ellingsen asked about Reisler Road.

Estace Walters stated that Reisler Road will be patched.

Treasurer's Report

On a motion made by Estace Walters, seconded by Jim George, the Bills to be Paid for July, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Jim George, seconded by Al Jeyzk, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

July 2016: \$595.90

Trails Coordinator

No report.

Planning Commission

No June meeting.

Zoning Hearing Board

No action.

Building/Zoning Report

No report.

Roadmaster

Roadmaster Estace Walters reported that he cut up trees, picked up trash, met with Dave Harlan about roadwork, Chris Weaver mowed banks and trails, Snyder & Sons chipped up brush, Brian Carter replaced signs, he and Scott Fetterholf picked up trash at the recreation fields, PECO cut down trees encroaching power lines, and the salt storage area needs to be paved.

Historic Commission

No report.

Emergency Management Coordinator

Nothing new to report. .

Oxford Area Recreation Authority (OARA)

OARA June Report: New playground equipment installed; 2016 grant application approved in the amount of \$5,000; PECO grant still pending; discussing a fee schedule for the park and possible community center/indoor sports facility.

Scott Federolf reported that a project planning meeting was held for the indoor sports facility and OARA will ask for input from the participating municipalities.

OLD BUSINESS

Brick Meetinghouse Road & Blake Road Properties

Jim George provided an update on the Blake Road and Brick Meetinghouse Road properties. The Township Zoning Officer has issued letters to the property owners and the Township Solicitor has been consulted.

Oxford Region Planning Committee

Al Jezyk stated that the Oxford Region Planning Committee will vote (hopefully in August) on East Nottingham Township joining the Committee.

Union Fire Company No. 1

Al Jezyk attended the Union Fire Company No. 1 July meeting and provided an overview of the items discussed. The fire company would like to do a feasibility study for moving to a new location, and would like to go to three (3) year contracts instead of one (1) year contracts.

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to Union Fire Company No. 1's request to change to three (3) year contracts in the future. The vote was unanimous.

NEW BUSINESS

Township Building

Jim George will get quotes for a new deck ramp and the Board would like to look into having the parking lot paved.

Armstrong Cable Franchise Joint Negotiations Kick-off Meeting w/East Nottingham Township

Estate Walters will attend East Nottingham Township's July 20th kick-off meeting for joint negotiations on the Armstrong Cable Franchise Agreement.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:50 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer