

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
FEBRUARY 1, 2016**

The Elk Township Board of Supervisors February Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session w/Open Space Committee & Brandywine Conservancy 1/28/16

Al Jezyk announced that an Executive Session was held with the Open Space Committee and Brandywine Conservancy on January 28, 2016 to discuss open space conservation.

Executive Session w/Brandywine Conservancy 2/1/16

Al Jezyk announced that an Executive Session was held on February 1, 2016 with Brandywine Conservancy to discuss open space conservation.

Ordinance No. 2016-01 An Ordinance of Elk Township, Chester County, Pennsylvania, Amending the Elk Township Zoning Ordinance

Al Jezyk provided a brief overview of the proposed Zoning Ordinance Amendment and stated that the Public Hearing was held this evening.

On a motion made by Jim Geoge, seconded by Estace Walters, the Board adopted Ordinance No. 2016-01 An ordinance of Elk Township, Chester County, Pennsylvania, Amending the Elk Township Zoning Ordinance. The vote was unanimous.

Simplified Approach Stormwater Best Management Practices Operation, Maintenance, and Inspection Plan & Agreement – Timothy A. Siple

On a motion made by Jim George, seconded by Al Jezyk, the Board agreed to sign the Simplified Approach to Stormwater Best Management Practices Operation, Maintenance, and Inspection Plan and Agreement between Elk Township and Timothy A. Siple conditioned upon further review of the SWM Plan by the Township Engineer. The vote was unanimous.

Elk Township Agreement for Professional Plan Review Services – Timothy Siple

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the Elk Township Agreement for Professional Plan Review Services between Elk Township and Timothy Siple. The vote was unanimous.

Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) – Christian L. & Fannie K. Fisher Minor Subdivision Plan

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) for the Christian L. & Fannie K. Fisher Minor Subdivision Plan. The vote was unanimous.

Elk Township Declaration of Disaster Emergency; County of Chester Department of Emergency Services Correspondence dated 1/28/16

Al Jezyk stated that the Board declared a disaster emergency during Snowstorm Jonas and will provide the County with documentation of costs for possible federal reimbursement.

Deputy Emergency Management Coordinator Milt Rudy stated that the declaration is required for federal reimbursement if available.

Estate Walters stated that the County alerts municipalities of others that have declared disaster emergencies.

Fulton Bank 12 Month CD Renewal Notice

On a motion made by Jim George, seconded by Estate Walters, the Board agreed to withdraw the Fulton Bank 12 Month CD funds and deposit to PLGIT. The vote was unanimous.

Penn DOT Correspondence dated 1/20/16 – Route 472/Peacedale Court Speed Limit Study

Al Jezyk read aloud Penn DOT correspondence dated January 20, 2016 advising that the required sight distance does not justify lifting the left turn restriction.

COSTARS Salt Request – 2016-2017 Season

On a motion made by Jim George, seconded by Estate Walters, the Board agreed to a total of 250 tons of salt for the 2016-2017 season. The vote was unanimous.

Appointment of Diane Corcoran as Intermittent Township Employee for 2016 (to provide office coverage when needed/available)

On a motion made by Jim George, seconded by Estate Walters, the Board agreed to appoint Diane Corcoran as an intermittent Township Employee for 2016 (to provide office coverage when needed/available). The vote was unanimous.

STAFF REPORTS

Secretary's Report

On a motion made by Estate Walters, seconded by Jim George, the January 4, 2016 Board of Supervisors Reorganization Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estate Walters, seconded by Jim George, the Bills to be Paid for February, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster Payroll was approved. Estate Walters abstained from the vote.

Tax Collector

January 2016: \$7.32

Planning Commission

January Meeting Minutes: No new business.

Zoning Hearing Board

No action.

Building/Zoning Report

January Building/Zoning Report: 2 zoning permits, 3 building permits, and no occupancy/demolition/sign permits issued; no complaints received.

Roadmaster

Roadmaster Estace Walters reported that he picked up trash on Hickory Hill Road, Brian and his crew took care of road during the massive storm, he received a couple of calls about the roads, and the area where salt is stored needs to be paved. Estace thanked residents for their patience during the storm.

Historic Commission

No report.

Emergency Management Coordinator

Emergency Management Deputy Coordinator Milt Rudy reported that the county issued new radios and is checking reception, they are working with OXREM on goals for moving forward, and will meet with the Board to discuss emergency management.

Milt stated that he received an inquiry about trimming between Baker Drive and Dougherty Drive. Estace Walters stated that he will look into this issue.

Oxford Area Recreation Authority

Scott Federolf reported that there was discussion about trash collection and asked if Elk Township would participate on a 6-month rotation basis.

Jim George asked if this would include policing the grounds and/or emptying trash receptacles, and if so, how many receptacles and how often.

Scott will get more information and report back to the Board.

Township Building Hall Rental

Township Building Hall Rental: February 28, 2016

OLD BUSINESS

Estace Walters will follow-up with Penn DOT about the pothole on Route 472 near Brick Meeting House Road.

Jim George provided an update on the enforcement notice for the Lal Associates property.

NEW BUSINESS

Estace Walters warned residents to not provide any information to callers that say they are from the IRS.

Al Jezyk stated that a Chester County Conservation District representative attended the last joint comprehensive plan meeting to discuss new regulations.

PUBLIC COMMENT

Tim Siple stated that the triangle shaped lot on Dougherty Drive needs be mowed. The Board agreed to look into who is responsible for mowing the lot.

Meeting Adjourned at 7:50 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer