

**ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
DECEMBER 1, 2014**

The Elk Township Board of Supervisors December Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

PUBLIC COMMENT

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Nellius Elk Township Erosion & Sedimentation and Stormwater Management Plan dated 1/22/14 Latest Revision 11/25/14 – Scott Moran Correspondence dated 12/1/14; Ragan Engineering Correspondence dated 11/25/14; Robin Nellius Sight Distance Profiles Plan dated 11/21/14; URS Correspondence dated 11/14/14

Al Jezyk referred to Scott Moran correspondence dated December 1, 2014, Ragan Engineering correspondence dated November 25, 2014, Robin Nellius Sight Distance Profiles Plan dated November 21, 2014, and URS correspondence dated November 14, 2014.

On a motion made by Estace Walters, seconded by Jim George, the Board approved the Nellius Elk Township Erosion & Sedimentation and Stormwater Management Plan dated January 22, 2014 Latest Revision November 25, 2014 conditioned upon written determination from the Township Zoning Officer stating that the proposed lot development is compliant with all applicable Zoning Ordinance requirements. The vote was unanimous.

Stormwater Management Best Management Practices (BMPs) and Conveyances Operation and Maintenance Agreement Between Carol A. Baker & Elk Township

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to sign the Stormwater Management Best Management Practices (BMPs) and Conveyances Operation and Maintenance Agreement between Carol A. Baker and Elk Township. The vote was unanimous.

Subdivision/Land Development Plan Subdivision /Land Development Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) – TJA Properties, LLP (TOJO Mushrooms)

On a motion made by Estace Walters, seconded by Jim George, the Board agreed to sign the TJA Properties, LLP (TOJO Mushrooms) Subdivision/Land Development Plan Subdivision /Land Development Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508). The vote was unanimous.

PSATS Unemployment Compensation Group Trust Correspondence dated 11/14/14 - Updated Trust Agreement for PSATS Unemployment Compensation Group Trust; Ordinance Authorizing the Participation in the PSATS Unemployment Compensation Group Trust Pursuant to the Pennsylvania Intergovernmental Cooperation Law

Al Jezyk explained that PSATS needs an ordinance for the Township's continued participation in the PSATS Unemployment Compensation Group Trust. The Board agreed to forward the proposed ordinance to the Township Solicitor for review.

Armstrong Correspondence dated 11/12/14 – Extension of Term of Existing Cable Franchise Agreement until May 6, 2025

Estace Walters referred to Armstrong correspondence dated November 12, 2014 regarding the existing Cable Franchise Agreement. Armstrong is requesting that the Township agree to an extension of the term of the existing agreement until May 6, 2025.

Public Comment: Robin Nellius asked if the Board has had any complaints about Armstrong's services. Lin Klein stated that lightning causes the entire system to go out and service calls go to Pittsburgh instead of Rising Sun. Donna Ellingsen asked if this is an exclusive contract.

Estate Walters stated that the contract is not exclusive and that Verizon started negotiations with the Township but then withdrew.

The Board was not aware of any other complaints about Armstrong's services. The Board agreed to forward Armstrong's request to the Township Solicitor for review.

Artesian Water Well New Garden Township

Al Jezyk stated that Township Engineer Stan Corbett has advised that Artesian's proposed withdrawal from the water well in New Garden Township will not affect Elk Township.

2015 Final Budget Meeting

The Board agreed to schedule the 2015 Final Budget Meeting for December 15, 2014 at 6:00 PM.

STAFF REPORTS

Secretary's Report

On a motion made by Jim George, seconded by Estate Walters, the November 3, 2014 Board of Supervisors Meeting Minutes were approved with two corrections to Page 1 and Page 2. The vote was unanimous.

Treasurer's Report

On a motion made by Estate Walters, seconded by Jim George, the Bills to be Paid for December were approved with the exceptions of Roadmaster.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster Payroll was approved. Estate Walters abstained from the vote.

Tax Collector

Real Estate Taxes Collected: \$563.97

Planning Commission

Al Jezyk referred to the November 19, 2014 Planning Commission Meeting Minutes stating no new business.

Zoning Hearing Board

No action.

Zoning/Building Reports

Al Jezyk referred to the November 2014 Building/Zoning Report noting one (1) Zoning Permit and three (3) Building Permits issued.

Oxford Area Recreation Authority

No report.

Trail Coordinator

Al Jezyk referred to Pal Durborow's October and November Trail Reports stating that signs have been cleaned/painted and trail closed signs for firearms deer season are up.

Roadmaster

Estate Walters referred to the November Roadmaster Report stating that he picked up trash, got a couple of calls from the State Police, Brain salted after the small snowstorm, the salt provider takes a lot more time to deliver, and the macadam in front of the salt bin is coming up.

Historic Commission

No report.

Emergency Management Coordinator

Emergency Management Coordinator Stephen Roberts reported that he attended a software course for the Emergency Management Plan and that the plan is due for review. Stephen will have the plan ready for review by the Board in the first quarter of 2015. The plan will be available on-line for the Board to review and revise at no cost to the Township. Stephen will need to meet with the Board to update certain sections of the plan.

Public Comment: Donna Ellingsen asked if the plan will be available on-line for everyone to review and if there are any provisions for residents to refer to on the Township website.

Stephen Roberts stated that due to security issues the Emergency Operations Plan will be available only to Local/County emergency officials and to the Board of Supervisors, and that the Township website includes links and information related to emergency services.

Estate Walters thanked Stephen Roberts and Milt Rudy for their time and expressed that they have done a great job.

Oxford Area Recreation Authority

No report.

OLD BUSINESS

Burglaries/Robberies

Estate Walters stated that last month there was discussion about burglaries/robberies and that there has been another break-in.

Al Jezyk advised residents to watch out for their neighbors.

There was further discussion about attempted burglaries/robberies.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:50 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/Treasurer