

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
August 7, 2017**

The Elk Township Board of Supervisors August Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., and Vice Chairman Estace Walters. Member James George was not present.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Christian Fisher Application for Post Construction Stormwater Management Plan dated 6-27-17 (Amish Schoolhouse 708 Old Forge Road); AECOM Correspondences dated 7/12/17 & 7/17/17

Al Jezyk stated that at the last meeting, the Board agreed to sign the plan and maintenance agreement, and that all issues have been addressed.

C. Mildred Gregg Sewage Facilities Planning Module; DEP Correspondence dated 7/12/17

Al Jezyk stated that DEP has approved the C. Mildred Gregg Sewage Facilities Planning Module. The subdivision plan review is still pending and the applicant needs to submit the original deed of dedication for the additional right-of-way.

TOJO Mushrooms Preliminary Land Development Plan – Chester Conservation District Correspondence to TJA Properties, Inc., dated 7/26/17

Al Jezyk stated that the Chester County Conservation District has determined To-Jo Mushrooms NPDES (National Pollutant Discharge Elimination System) application to be inadequate (technically deficient).

DuVall-Wolfe Project SWM Plan dated 6/20/17 Latest Revision 7/17/17; AECOM Correspondence dated 8/7/17; Crossan-Raimato, Inc. Correspondence dated 7/17/17; DuVall-Wolfe SWM Ordinance Waiver Request; SWM O & M Agreement

On a motion made by Estace Walters, seconded by Al Jezyk, the Board granted the Stormwater Management Ordinance Section 305.A waiver request. The vote was unanimous amongst Supervisors present.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to sign the “Stormwater Best Management Practices (BMPs) and Conveyances Operations Management Agreement”. The vote was unanimous amongst Supervisors present.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board approved the “Stormwater Management Plan and Erosion & Sediment Control Plan” dated March 20, 2017 latest revision July 17, 2017 for the DuVall-Wolfe project (1007 Chrome Road). The vote was unanimous amongst Supervisors present.

Lancaster Home Builders Lots 1 & 3 SWM Plans – AECOM Correspondence dated 8/2/17; Lancaster Home Builders Correspondences dated 7/7/17 SWM Ordinance Waiver Requests; SWM Best Management Practices (BMP’s) and Conveyances Operation & Maintenance Agreements

On a motion made by Estace Walters, seconded by Al Jezyk, the Board granted the Stormwater Management Ordinance Section 106.B.1 and Section 105.C.1 waiver requests for Lot 1 and Lot 3 conditioned upon all Stormwater Management Ordinance comments being addressed and upon

the limit of disturbance being less than 5,000 square feet for each of the proposed improvement phases as per AECOM correspondence dated August 2, 2107. The vote was unanimous amongst Supervisors present.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board approved the Stormwater Management Plan for Lot #1 Lancaster Home Builders conditioned upon the signing of the O & M Agreement and any remaining plan issues being addressed as per AECOM correspondence dated August 2, 2017. The vote was unanimous amongst Supervisors present.

Al Jezyk stated that Lot 3 may need to apply for a Zoning Hearing.

Anita Callaghan Application for Post Construction Stormwater Management; Building Permit Plan; Erosion & Sedimentation Plan; Agreement for Professional Review Services

Al Jezyk stated that the Zoning Officer reviewed the Anita Callahan building permit application plan and determined that a Stormwater Management Plan is required. The Township has forwarded the Application for Post Construction Stormwater Management, Building Permit Plan and E & S Plan to the Township Engineer for review.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to sign the Agreement for Professional Plan Review Services. The vote was unanimous amongst Supervisors present.

Union Fire Company No. 1 Liaison Meeting 8/17/17

Al Jezyk will attend the Union Fire Company No. 1 Liaison Meeting on August 17th.

September BOS Meeting – Reschedule for 9/5/17

The Board agreed to reschedule its September meeting for Tuesday, September 5, 2017.

Proposed Floodplain Ordinance - Public Hearing 9/5/17

Al Jezyk announced that the public hearing for the proposed Floodplain Ordinance will be on Tuesday, September 5, 2017.

SCCEMS Correspondence dated 8/1/17 – 2018 Funding Request

Al Jezyk stated that Southern Chester County Emergency Medical Services, Inc., is requesting funding for 2018 of \$9,531.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the July 10, 2017 Board of Supervisors Meeting Minutes were approved with one correction (change "May" to "June" on Page 1). The vote was unanimous amongst Supervisors present.

Treasurer's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for August, with exception of Roadmaster Payroll, were approved. The vote was unanimous amongst Supervisors present.

Public Comment: Milt Rudy asked what was the \$52,000 to East Nottingham.

Estace Walters responded that it was for paving Elk's portion of Mt. Olivet Road.

Tax Collector

July 2017: \$149.24

Trail Coordinator

No report.

Planning Commission

July 2017: PC reviewed the TOJO Mushroom development plan and is concerned with the volume of water required and the monitoring of water usage.

Public Comment: Thomas Shar stated that water usage and monitoring notes have been added to the plan, and recommended that the Township have a method to verify and enforce.

Zoning Hearing Board

No action.

Building/Zoning Report

Three (3) zoning permits issued; five (5) building permits issued; no occupancy/demolition/sign permits issued; no complaints received.

Roadmaster

Roadmaster Estace Walters reported that he asked Dave Harlan to work up a price to pave Hickory Hill Road, cut a tree off Hickory Hill Road, weed-eated a couple of intersections, and snow bids will go out this month.

Historic Commission

No report.

Oxford Area Recreation Authority

July Report: Kids to Park Day held on July 22nd was very successful; continuing to work on dog park; copies of annual audit have been received.

Emergency Management Coordinator

Deputy Emergency Management Coordinator Milt Rudy reported that he is getting ready for the Oxford Apple Fest. Milt will have a booth at the Apple Fest and hand out materials.

Al Jezyk asked when the Apple Fest will be.

Milt responded that it will be on September 30th in Oxford.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No further public comment.

Meeting adjourned at 7:35 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer