

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
August 1, 2016**

The Elk Township Board of Supervisors August Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) – Christian L. & Fannie K. Fisher Final Minor Subdivision Plan

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) for the Christian L. & Fannie K. Fisher Final Minor Subdivision Plan. The vote was unanimous.

TJA Properties (TOJO Mushrooms) Preliminary Land Development Plan – AECOM Correspondence dated 7/27/16; Governmental Specialists, Inc. Correspondence dated 7/6/16

Al Jezyk stated that the Township Solicitor and Township Engineer are corresponding about the TOJO Mushroom Concept Plan. The Concept Plan includes revisions to the prior Preliminary Plan submission.

Public Comment: Donna Ellingsen asked what TOJO Mushrooms is trying to do.

Al Jezyk stated that this is for a mushroom farm.

Chester County Comprehensive Plan Update – CCPC Correspondence dated 7/22/16

Al Jezyk stated that the County's comprehensive plan is from 2009 and that the County will begin preparing a new Comprehensive Plan. The County will be asking for input from municipalities and will hold Stakeholder Team Meetings. The Township Secretary will confirm with the County whether the Board needs to appoint a representative.

Invitation to Bidders & Schedules of Equipment/Prices for 2016/2017 Snow Removal Equipment Rental

On a motion made by Jim George, seconded by Estace Walters, the Board approved Schedule of Equipment on the 2016/2017 Snow Removal Equipment Rental Invitation to Bidders conditioned upon an Executive Session with the Township Solicitor. The vote was unanimous.

Armstrong Cable Franchise Agreement Joint Negotiations – East Nottingham Township 7/20/16 Kick-off Meeting

Estace Walters stated that he talked with East and West Nottingham Townships about joint negotiations for the Armstrong Cable Franchise Agreement. Elk Township's agreement expired about two (2) years ago and Elk Township would be reimbursed for negotiation costs incurred to date. The franchise fee for Elk Township has been 5% and will probably be the same. East Nottingham Township will send more information. The Board would like more coverage and will continue to follow-up.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Jim George, the July 11, 2016 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Jim George, seconded by Estace Walters, the Bills to be Paid for August, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Jim George, seconded by Al Jezyk, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

July 2016: \$268.07

Trails Coordinator

No report.

Planning Commission

July Meeting Minutes: Beth Burnam from Brandywine Conservancy visited with suggestions for landscaping changes to Zoning Ordinance and Subdivision & Land Development Ordinances; Planning Commission agrees with the rationale behind suggested changes; Planning Commission defers to Stan Corbett's judgment concerning Gregg sewage facilities planning module.

Zoning Hearing Board

No action. Al Jezyk thanked Paul Sgroi for agreeing to serve on the Zoning Hearing Board.

Public Comment: Donna Ellingsen asked who is on the Zoning Hearing Board.

Estace Walters stated that Paul Sgroi, Mark Plaughter, and Suzanne Dougherty are on the Zoning Hearing Board.

Building/Zoning Report

No report.

Roadmaster

Roadmaster Estace Walters reported that Chris Weaver cut back banks and cleaned some trees off roads after storm; Estace talked with the State about the State Road Bridge detour; the State would like to use Reisler Road as the detour and agreed to "No Trucks" sign at both ends.

On a motion made by Estace Walter, seconded by Jim George, the Board agreed to allow PennDOT to use Reisler Road as a detour. The vote was unanimous.

Historic Commission

No report.

Emergency Management Coordinator

Stephen Roberts provided an overview of the EMC Report dated August 1, 2016. OXREM will do an emergency plan exercise and POD training/orientation in November, and will have a table

at September's first Friday in Oxford. Stephen and Milt will participate in a PGMA webinar and will be speaking to the Oxford Rotary, Chamber of Commerce, and Oxford Library.

Oxford Area Recreation Authority (OARA)

No new activity.

OLD BUSINESS

Brick Meetinghouse Road & Blake Road Properties

Jim George provided an update on the Blake Road and Brick Meetinghouse Road properties. The Zoning Officer will start issuing violations notices if necessary.

Barren Road Property

Estate Walters stated that he contacted the Barren Road property owner about the road pipe. Estate dug up the pipe and poured some concrete at no charge to the Township.

NEW BUSINESS

No new business

PUBLIC COMMENT

Stephen Roberts asked about the Township purchasing an emergency generator. Jim George will follow-up on getting more information.

Stephen Roberts asked about extending the parking lot for voting.

Al Jeyzk stated the Board is still working on this and that he will follow-up on the deck/ramp.

Meeting Adjourned at 7:50 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer