

**ELK TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
AUGUST 10, 2015**

The Elk Township Board of Supervisors August Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

**PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) – Christian L. & Fannie K. Fisher Final Minor Subdivision Plan**

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) for the Christian L. & Fannie K. Fisher Final Minor Subdivision Plan. The vote was unanimous.

**Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) – George Robert Gregg & Carolyn Mildred Gregg Final Plan Two Lot Subdivision**

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508) for the George Robert Gregg & Carolyn Mildred Gregg Final Plan Two Lot Subdivision. The vote was unanimous.

**2015/2015 Roadwork and Snow Removal Operations Bid Proposals – Blacktop Mixes**

No bid proposals were received for Blacktop Mixes.

**Brandywine Conservancy Letter/Proposal for Open Space Assistance**

Al Jezyk referred to Brandywine Conservancy Letter/Proposal for Open Space Assistance in the amount of \$7,500 to update the 2005 Cost of Community Services Study (COCS) and to provide a detailed report on the Township's land preservation activity. Brandywine Conservancy is willing to use \$5,000 of its Oxford funds and is requesting that the Township cover \$2,500 of the costs.

Jim George stated that this is a good idea because it has been ten (10) years since the Earned Income Tax was enacted and there have been recent questions about the tax.

On a motion made by Al Jezyk, seconded by Estace Walters, the Board agreed to cover \$2,500 of Brandywine Conservancy's costs conditioned upon using Open Space Funds. The vote was unanimous.

**Elk Township Permit to Hunt in the Chrome Barrens Conservancy 2015/2016 Season**

Al Jezyk stated that the Board might hand over Chrome Barrens Conservancy hunting to the PA Game Commission (Hunter Access Program).

Public Comment: Milt Rudy asked if there would be any adverse consequences and if it could be reversed.

Jim George stated that the Board will discuss that with the PA Game Commission.

On a motion made by Al Jezyk, seconded by Estace Walters, the Board approved fifteen (15) Permits to Hunt in the Chrome Barrens Conservancy 2015/2016 Season and approved the request by one hunter for use of an ATV (medical condition). The vote was unanimous.

**Gary Stacy – Township Building Light**

Mrs. Stacy stated that the Township Building light shines intense through their bedroom windows and that it is very blinding when walking on that side of their house.

Jim George stated that the Board will look into shading the light to redirect it from the house.

**USPS Lease Renewal Proposal – CBRE Negotiations**

Al Jezyk stated that the Township Solicitor is still negotiating the terms of the USPS Lease renewal.

Jim George stated that he will follow on this with the Township Solicitor.

**Revised Draft Motor Vehicle Size Limitation Ordinance of Elk Township**

On a motion made by Al Jezyk, seconded by Estace Walters, the Board authorized the Township Solicitor to advertise the Motor Vehicle Size Limitation Ordinance of Elk Township. The vote was unanimous.

**PIRMA Intergovernmental Contract – Edition 1/2015**

Al Jezyk stated that the Board recently looked into leaving PIRMA (liability insurance) but it was more expensive.

On a motion made by Jim George, seconded by Estace Walters, the Board agreed to sign the PIRMA Intergovernmental Contract Edition 2015. The vote was unanimous.

**Union Fire Company No. 1 Municipal Fund Financial Statements Y/E 2013/2014**

Al Jezyk referred to Union Fire Company No. 1 Municipal Fund Financial Statements for the years ending 2013 and 2014. The financial statements include the Accountants' Compilation Report, Statements of Financial Position, Statements of Activity and Changes in Net Assets, and Explanation of Assets Included.

**Chester County 2010 Correspondence dated 7/21/15 – Master Planner Program Sponsor**

Al Jezyk referred to Chester County 2010 correspondence dated July 21, 2015 requesting municipalities to sponsor the Master Planner Program at \$100 annually. The Board agreed to look into this further.

**Penn DOT Municipal Patching Agreement Response**

Al Jezyk referred to Penn DOT correspondence dated July 2, 2015 regarding the Municipal Patching Agreement Response. The agreement would allow Municipalities to help patch potholes on State owned roads.

Jim stated that the agreement would be for future patching and provides a \$342.84 per ton reimbursement.

Estace Walters stated that this agreement might be geared towards Townships with road crews.

The Board agreed not to participate in the Penn DOT pothole patching program.

**PSATS Supervisor Compensation Sample Ordinance**

Jim George referred to the PSATS Supervisors Compensation Sample Ordinance and proposed that the Board consider raising Supervisor compensation (applies to newly elected Supervisors).

On a motion made by Al Jezyk, seconded by Jim George, the Board authorized the Township Solicitor to provide advice on the procedure for raising Supervisor compensation. The vote was unanimous.

**MEDIC 94 SCCEMS 2014 Annual Report**

Al Jezyk referred to the Medic 94 SCCEMS 2014 Annual Report summarizing accomplishments, operations and finances over the past year.

**BOS September Meeting (Labor Day Holiday)**

The Board agreed to reschedule its September Meeting to Monday, September 14<sup>th</sup>.

**STAFF REPORTS**

**Secretary's Report**

On a motion made by Estace Walters, seconded by Al Jezyk, the July 6, 2015 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

**Treasurer's Report**

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for August with the exception of Roadmaster Payroll were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

**Tax Collector**

July: \$190.99

**Planning Commission**

Al Jezyk referred to the July Planning Commission Meeting Minutes stating that the Planning Commission is awaiting on CCPC engineering comments on the Gregg subdivision.

**Zoning Hearing Board**

Al Jezyk stated that the Zoning Hearing Board has approved with conditions the Steichen and Oxford Gun Club applications.

**Building/Zoning Report**

Al Jezyk referred to the July 2015 Building/Zoning Report noting two (2) Zoning Permits and two (2) Building Permits issued.

**Roadmaster**

Roadmaster Estace Walters reported that Dave Harlan will do all the patching, he cold patched potholes on Hickory Hill Road and weed-eated King Row Road at Route 472, Chris Weaver mowed road banks and cut trails, the Township truck had to be fixed, and Dave Harlan will start on Hickory Hill Road.

Public Comment: Milt Rudy stated that Brick Meeting House toward Lewisville needs to be trimmed. John Croce asked about "Amish Buggies" signs.

The Board agreed to send a letter to Penn DOT requesting “Amish Buggies” signs.

**Emergency Management Coordinator**

Milt Rudy reported that the County has approved the new radio system, will provide new radios to the Township, and has suggested a planning session for a potential pipeline incident. Milt also reported that Stephen and he went to a presentation by Colonial Pipeline, all PEMA courses have been completed, and he’d like to get more people involved in civilian emergency response team training.

Jim stated that he would like to improve communication with the community and asked Milt to e-mail information on community watch programs.

**Trail Coordinator**

No report.

**Historic Commission**

No report.

**Oxford Area Recreation Authority**

No report.

**OLD BUSINESS**

**Township House Rental**

Jim George stated that new applications have been received and will be reviewed.

Public Comment: Michele Peterson stated that people have been entering the house through an unlocked front door. Milt Rudy asked about whether the garage may be used for salt storage or if it will be included in the rental.

Jim George stated that the Board isn’t sure and will meet with the Township Engineer to discuss, and that he will follow up with the Listing Agent on the unlocked front door.

**NEW BUSINESS**

No new business.

**PUBLIC COMMENT**

No public comment.

Meeting Adjourned at 8:05 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer